

CATALOG

1998-2000



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NEW

MEXICO

MILITARY

INSTITUTE



**NEW MEXICO MILITARY INSTITUTE
ROSWELL, NEW MEXICO 88201**

Member of

American Association of Community and Junior Colleges
American Council on Education
Association of Governing Boards
Association of Military Colleges and Schools of the U.S.
National Association of Campus Activities
North Central Conference of Summer Schools

Accredited by

North Central Association of Colleges and Secondary Schools
High school accredited as college preparatory
Department of Education, State of New Mexico
Department of the Army as a Military Junior College offering
JROTC and SROTC Programs. Honor school with distinction
(or its equivalent) since 1909

For further information call or write:
Director of Admissions

New Mexico Military Institute
Roswell, New Mexico 88201

In New Mexico - (505) 624-8050

Outside of New Mexico - 1-800-421-5376

E-Mail - NMMI@yogi.nmmi.cc.nm.us

Web Site - <http://www.nmmi.cc.nm.us>

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CONFIDENTIALITY AND ACCESS TO STUDENT RECORDS

Student records are released only for use by faculty and professional staff for authorized academic-related purposes. The release of student records for off-campus use occurs only with a student's knowledge and consent, or when required by law.

A student's record is open for inspection by the student's parents or guardians. New Mexico Military Institute considers all students as "dependent" as defined by Internal Revenue Code of 1954, Section 152. Proof of "independent" status must be presented to the Registrar prior to the start of the third academic week.

The Registrar is the custodian of the student's academic record. A student's academic record may include application for admission information, residency certificate, immunization certificate, date of school entry, student schedules and schedule changes, academic work completed, standardized achievement test scores, transcripts from previous schools attended, and various Veteran's Administration forms.

Public information which may be released upon request includes a student's name, local address, telephone number, date and place of birth, area of concentration, dates of attendance, height, weight, scholastic and or athletic achievement, degree (if any), and date of graduation. If a student does not wish for this public information to be released, that individual must so notify the Registrar during the first two weeks of classes in each semester.

EQUAL OPPORTUNITY POLICY

NMMI is open to all persons regardless of race, color, religion, sex, or national origin who are otherwise eligible for admission as students. The college is an Equal Opportunity Employer and no applicant or employee will be discriminated against because of race, color, religion, sex, or national origin concerning employment or during the course of employment at this Institute.

NOTICE OF CHANGE

The New Mexico Military Institute Board of Regents reserves the right to change or withdraw, without notice, courses, curricula, policies, tuition, fees, or any other matter contained in this catalog. Such changes are recorded in the Registrar's Office.



SUPERINTENDENT'S MESSAGE

The mission of New Mexico Military Institute, as a state-supported school, is to provide the citizens of New Mexico and the nation a college preparatory program in the high school and a college transfer program in the junior college in the disciplined environment of the Corps of Cadets. Further, the Institute provides instruction to the cadets for leadership and character development, integrity, self-esteem, and physical well-being. The Reserve Officer Training Corps (ROTC) program is mandatory for all cadets, and the junior college contract cadet has the opportunity to receive an Army commission in two years.

The curricula of both college and high school are based on the assumption that New Mexico Military Institute students plan to continue their education and graduate from a senior college or university. The Institute faculty and staff continually strive to provide the very best instruction and the very finest facilities in order to create an atmosphere that is intellectually inspiring.

ROBERT D. BECKEL
Lieutenant General,
USAF, Ret.
Superintendent

NEW MEXICO MILITARY INSTITUTE

VISION

New Mexico Military Institute, operating within a conducive military environment, will be the nation's finest college preparatory high school/university parallel junior college.

MISSION

Provide quality education and character development for tomorrow's leaders.

KEY VALUES

Honor, Excellence, Service and Responsibility

BOARD OF REGENTS POLICY STATEMENT

New Mexico Military Institute is primarily an academic institution operating within the framework of a military environment.

The junior college is primarily designed to prepare students for transfer to four-year colleges and universities. An Associate in Arts degree is awarded to qualified graduates.

The high school curriculum is basically for those students planning to pursue a college course of study after graduation.

Members of the faculty and staff are selected for their professional qualifications and their willingness to work in a program that is both academic and military.

Every effort is made to instill integrity through an honor system and to develop individual responsibility.

Students are both instructed in and offered opportunities to practice the principles and techniques of good leadership. Only students in full residence may be members of the Corps of Cadets.

Cadets at New Mexico Military Institute are encouraged to attend non-denominational or Catholic chapel. Chapel services are conducted at the Institute at such times as to permit and encourage cadets to attend other church services of their choice in Roswell.

All full-time students are required to be unmarried resident members of the Corps of Cadets, to participate in military science and physical education activities, and wear the cadet uniform.

NMMI: A HISTORICAL SKETCH

Roswell, New Mexico dates back to 1866 when it, then known as Rio Hondo, was a cowboy outfitting station on a cattle trail. It acquired a post office in 1873 as well as the name Roswell. This area of Southeastern New Mexico around Roswell, the historic border between the Comanche and Mescalero Apache tribes, was then only sparsely settled.

In 1891, Captain Joseph C. and Mabel Lea invited Robert S. Goss to start a military school similar to that Goss directed in Fort Worth, Texas. In September Goss Military Institute opened its doors to twenty-eight pupils. Struggling as result of poor management and insufficient funds, Goss Military Institute did secure designation as a territorial school and a new name, New Mexico Military Institute, but had to close its doors in 1895.

An appropriations bill passed by the territorial legislature and a generous donation by a resident philanthropist, J.J. Hagerman, of a forty-acre plot of land on North Hill helped reopen the doors of New Mexico Military Institute in its present location on September 6, 1898. The school provided then eight years of academic work and the students were organized into two companies. After the Institute inaugurated the junior college in 1915, the school offered four years of high school (NCA accredited, 1917) and two years of college work (NCA accredited, 1938).

New Mexico Military Institute gained special recognition as a military school receiving the distinction as one of ten such distinguished institutions in 1909. In addition to retaining this distinction ever since, the school became a member of the Reserve Office Training Corps program in 1916. Shortly thereafter, NMMI sent 320 alumni and 163 officers into its country's service during World War I. The school's service to World War II was virtually unparalleled with over 170 young men losing their lives.

After experimentation with a four year college in the fifties, NMMI returned to its high school and junior college program. With the support of a strong Early Commission (ROTC) Program in the junior college and special NCA recognition (1980) as a college preparatory high school, the school has persistently increased its emphasis in recent years on its academic programs. Annually, approximately sixty cadets prepping for admission to the national service academies join nine hundred other young men and women in meeting the challenges of one of the nation's most unique and finest preparatory schools.

ACADEMICS AT NEW MEXICO MILITARY INSTITUTE

New Mexico Military Institute is first and foremost an academic institution. Operating within a military environment, an experienced faculty, all of whom have masters degrees, works through relatively small classes to develop the knowledge and skills necessary to prepare young people for the challenges of senior colleges and universities.

NEW MEXICO MILITARY INSTITUTE (A PREP SCHOOL IN A CONDUCIVE MILITARY ENVIRONMENT)

ACADEMIC OUTCOMES

Graduates who are confident enough to work independently in the pursuit of academic excellence.

Graduates who possess and demonstrate integrated understanding of a comprehensive body of substantive knowledge.

Graduates who exhibit sound reasoning capacities and an attitude of healthy skepticism reflected in critical thinking.

Graduates who demonstrate effective oral and written communication skills.

Graduates who exercise refined learning techniques.

Graduates who make extensive use of changing technology.

Graduates who reflect an appreciation for the fine arts, music, drama, literature and the creative spirit.

Graduates who understand and respect cultural and ethnic diversity.

Graduates who manifest continued intellectual inquisitiveness.

Graduates who demonstrate a special knowledge of and sensitivity to the international dimension of human experience.

Graduates who exhibit a sense of community and recognize a responsibility greater than to oneself.

Graduates who are conscious of the role of individual choice in the formation of moral character.

LEADERSHIP AND DISCIPLINE

The Corps of Cadets at New Mexico Military Institute operates with a cadet chain of command, headed by a Cadet Regimental Commander, under the supervision of the Commandant of Cadets. Working closely with the regimental commander and other cadet commanders, the staff is composed of officers and noncommissioned officers of the U.S. Army in the Military Science Division. Upon enrollment, new cadets become part of the Corps under the traditional "new cadet-old cadet" system. New cadets are assigned to rooms in the barracks with fellow new cadets of the same academic year. When possible they march to formations with their troops. As a new cadet, the student is held to the highest standards and is trained in the shortest possible time in the following areas:

1. Military bearing and appearance
2. Self-control and self-discipline
3. Respect for authority
4. Attention to detail
5. Knowledge of New Mexico Military Institute customs, traditions, and regulations
6. Organization and use of one's time
7. Honor System
8. Social etiquette
9. Ethical and moral standards expected of a cadet.

The Yearling (second semester in college or second year of high school) is placed in a less stressful environment and may be given supervision over new cadets in his/her unit. It is during this period that the cadet is carefully coached and evaluated on leadership abilities.

The old cadets are the leaders in the Corps, having the responsibilities of training the new cadets and monitoring and helping the progress of the yearlings. Old cadets lead primarily by example.

The Institute reserves the right to dismiss, suspend, or otherwise penalize any cadet who does not properly adapt to the academic and disciplinary requirements. Among offenses that may result in dismissal or suspension are those considered to undermine the purposes, goals and mission of the Institute and compromise the standards of character and conduct expected of all cadets. These include the following: physical punishment, hazing or other abuse of any cadet, sexual misconduct, disgraceful or refractory behavior, use or possession of alcoholic beverages, absence without leave, ten or more unexcused class absences or any conduct that may bring discredit upon the Institute. **Any use or possession of unauthorized drugs or drug paraphernalia is a dismissal offense.**

Lesser offenses will result in demerits, tours or restrictions to the campus. An excessive number of demerits is regarded as a failure or inability to adjust satisfactorily to the demanding environment and may result in suspension or dismissal.

CLASS DESIGNATIONS AT NMMI

Sixth Class (equivalent to high school freshman). A number of high school freshmen are admitted to New Mexico Military Institute each year.

Fifth Class (equivalent to high school sophomore). A cadet must have completed five-and-one-half academic units that apply toward the high school diploma. English I must be one of the units submitted.

Fourth Class (equivalent to high school junior). A cadet must have completed eleven academic units that apply toward the high school diploma.

Third Class (equivalent to high school senior). A cadet must have completed seventeen academic units that apply toward the high school diploma and have completed all but one unit in each of the core curriculum sequences.

Second Class (equivalent to college freshman). A cadet must have a high school diploma, its equivalent from an accredited high school, or meet other minimum admissions requirements.

First Class (equivalent to college sophomore). A cadet must have completed 32 academic units that apply toward the associate degree. In addition, completion of one semester in residence at the college level is required.

HONOR SYSTEM

The Honor Code and Honor System of the Corps of Cadets at NMMI belong to the Corps of Cadets but operate under the sanction of the Commandant of Cadets. Simply stated: A cadet will not lie, cheat, steal, nor tolerate those who do. Every cadet is obligated to support and enforce the Honor System. Violations of the code may result in serious disciplinary action or dismissal based on the recommendations of the Cadet Honor Board as finally determined by the Commandant of Cadets. New cadets are fully trained in all aspects of the honor system, and prospective cadets are encouraged to consider carefully the implications of non-tolerance before joining the Corps.

Cadets who are found in class to cheat, plagiarize, or otherwise engage in academic dishonesty will receive penalties ranging from a 0 for the particular assignment to an F for the entire semester. The incident may also be referred to the Cadet Honor Board for additional dispensation. Each academic division and department has its policy regarding

sanctions for academic dishonesty, and these penalties are applied uniformly within the division, department or in multiple sections of the same course.

TYPICAL CLASS DAY

6:05 am		First Call
6:10 am		BRC (Breakfast Roll Call) Formation
7:15 am	8:00 pm	Academic Extra Help
7:15 am	3:00 pm	Academic Time
11:35 am	12:20 pm	Noon Meal (DRC)
3:00 pm	6:00 pm	Intramurals, Corps Sports
3:15 pm	4:00 pm	Drill (Mondays only)
5:25 pm	5:30 pm	Retreat and Guard Mount
6:00 pm	7:00 pm	Retreat and SRC (Supper Roll Call) Formation
7:00 pm	9:30 pm	Night Study Hall (NSH)
9:30 pm	10:00 pm	Free Time
10:00 pm		Taps

FURLOUGHS

A furlough is the time a cadet may leave NMMI to go home. Furloughs are directly related to activities, grades or deportment. A cadet whose grades or deportment fall below a "C" average loses his or her furlough privilege. Furloughs are taken only on specific weekends designated by the Commandant of Cadets. The three major furloughs during which all cadets may leave NMMI for more than three days are the Thanksgiving, Christmas, and Spring breaks.

ADMISSIONS

REQUIREMENTS FOR ADMISSION TO THE HIGH SCHOOL DIVISION

New students are admitted only at the beginning of the Fall and Spring semesters.

Third Class (senior)	Must have a 2.25 cumulative grade point average for high school work, meet minimums on NMMI math/writing tests and be interviewed.
Fourth Class (junior)	Must have a 2.25 cumulative grade point average for high school work, meet minimums on NMMI math/writing tests and be interviewed.
Fifth Class (sophomore)	Must have a 2.50 cumulative grade point average for ninth grade work, meet minimums on NMMI math/writing tests and be interviewed.
Sixth Class (freshman)	Must have a 2.50 cumulative grade point average for seventh grade and eighth grade work, meet minimums on NMMI math/writing tests and be interviewed.

Foreign students whose primary language is not English must have a score of 55 or better on the Secondary Level English Proficiency (SLEP) exam. In addition a minimum score of 27 on Section 1 (listening) and a score of 26 on Section 2 (reading) are expected.

Accepted applicants are placed in classes at New Mexico Military Institute in accordance with the number of credits earned at the time of initial enrollment. Progress through the curricular requirements is performance rather than time based. Curricular requirements will not be waived.

Based on the counsel of the academic advisor and on demonstrated academic ability, a high school senior may be permitted to take college courses concurrently with high school courses, either for high school or college credit with permission of the high school Principal or Academic Dean.

REQUIREMENTS FOR ADMISSION TO THE COLLEGE DIVISION

New students are admitted only at the beginning of the Fall and Spring semesters at New Mexico Military Institute.

To be admitted to the college division of New Mexico Military Institute an applicant must complete a recognized high school program and have acceptable scores on the American College Test (ACT) or the Scholastic Aptitude Test (SAT). The ACT is preferred. In some cases, a candidate with an acceptable score on the General Education Development (GED) examination may be accepted. Since the ACT or SAT is required of all entering students in the junior college, students who do not have scores on file prior to new cadet testing will be required to take an ACT Residual during that period.

Those cadets seeking a commission should also refer to the section for admissions requirements into the Contract Senior ROTC Program leading to the US Army Reserve Commission.

Foreign students whose primary language is not English must have a score of 500 or better in the Test of English as a Foreign Language (TOEFL), and may substitute these tests for the ACT.

PROCEDURES FOR APPLICATION FOR ADMISSION

Cadets must be physically and mentally sound and meet the academic requirements for admission in order to participate fully in the Institute's programs. (Chronic or acute disabilities existing before or after matriculation are causes for dismissal.)

The application for admission should be completed and returned with a check for \$60.00 (payable to NMMI) to the Admissions Office. \$10.00 of this amount is an application processing fee and is not refundable. The remaining \$50.00 is a deposit and is subject to the conditions set forth on the application. Under some circumstances, the deposit may be waived by the Director of Admissions.

The family physician must fill out the medical forms and return them to the Admissions Office.

A former NMMI cadet reapplies for readmission by submitting a request for re-enrollment signed by the parent or guardian (or by the cadet if 18 years of age or older). A deposit of \$50.00 must be included with the request before the re-enrollment application deadline. If the request for readmission is not granted, the \$50.00 will be returned.

FINANCIAL ASSISTANCE

The New Mexico Military Institute provides an extensive program of student financial assistance. The program revolves around two distinctive areas. One area involves the various federal student aid programs and requires proven financial need. These programs are limited to college cadets. The second area of assistance involves institutional scholarships available to both high school and college cadets. Cadet or prospective cadets with a genuine financial need may secure information by contacting the Director of Financial Aid, New Mexico Military Institute.

THE FEDERAL AND STATE ASSISTANCE PROGRAMS

The student aid programs which are funded by the federal government and the state of New Mexico are limited by law to college students. The programs are available to those students who provide evidence of need for this assistance in order to attend college, so a family need analysis is part of the application process. Approximately 40% of the college cadets at New Mexico Military Institute receive assistance from these programs. The application priority deadline is May 1 with assistance awarded after that date depending upon availability of funds. The assistance programs open to NMMI cadets include:

1. Federal Pell Grant. At New Mexico Military Institute students applying for assistance from any of the Federal programs must apply first for the Pell Grant. The amount of the grant may range from \$50 to \$2300.
2. Federal Supplemental Educational Opportunity Grants. New Mexico Military Institute has a limited number of these grants available for students with exceptional need.
3. Federal Perkins Loan. Students with exceptional need may receive loans up to \$3000 for each year of junior college. The loans carry an interest rate of 5%. Repayment begins nine months after the recipient ceases to be a student in any college or university, or after an authorized deferment.
4. Federal Stafford Student Loan. Recipients must show financial need to qualify for a federally-subsidized Stafford. Students may borrow up to \$2625 annually at variable interest. The federal government pays the interest while the student is enrolled in college. Repayment begins six months after the student leaves college or completes a deferment. The loan is secured from a participating bank, savings and loan agency, or credit union with New Mexico Military Institute certifying the cost of education and degree of student need. A number of states have also instituted student loan programs.
5. Federal Parents Loans for Undergraduate Students (PLUS). Parents may borrow directly from participating lenders. Borrowers must complete a standard credit application and be credit worthy. Repayment begins 60 days after the final loan disbursement.
6. Federal Work Study Program. Eligible students are employed on campus during their free time. Students work on the average of six to ten hours weekly and are paid at current minimum wage.
7. State Student Incentive Grant. This program provides a limited number of grants of \$200 to \$4000 for especially needy college students who are residents of the State of New Mexico.

SCHOLARSHIPS

The scholarship program at New Mexico Military Institute is the result of endowments made by individuals and organizations interested in NMMI and its cadets. Scholarships vary from those whose criteria are very specific to those which are quite liberally expressed. Many are strictly competitive on academic performance while others are awarded on the basis of need. Both high school and college cadets are eligible to apply for NMMI scholarships. Application booklets are given to all cadets on campus during the fall term. Applications for prospective cadets are mailed out as requested. (Refer to ROTC Scholarship section in this catalog for information regarding US Army ROTC Scholarships.)

LEGISLATOR'S SCHOLARSHIP PROGRAM

Begun in 1990, the New Mexico Legislator's Scholarship Program provides one scholarship for each legislative district in New Mexico to a high school or college student who is a resident of that district. This award includes a state gratis scholarship covering the cost of tuition and fees, and an amount to be applied toward room, board, and other expenses for up to four total years. Annually, prospective and current cadets are encouraged to apply to NMMI for these scholarships, with those selected to be notified in the spring. Renewal of the scholarship in later years requires satisfactory academic progress toward graduation and acceptable performance in the Corps of Cadets. Prospective students are nominated by the state senator or representative of the district in which the students reside but are actually selected by a committee chaired by NMMI's Academic Dean. Information on these prestigious scholarships may be obtained from the Office of Admissions.

ACADEMIC AFFAIRS

Academic offerings are grouped into six divisions. Division heads, acting under the Dean, exercise close supervision over course content and instructional procedures. The divisions are Health, Physical Education and Recreation; Humanities, including art, English, foreign languages, and music; Military Science; Natural Sciences and Mathematics, including biology, chemistry, geology, physics, and mathematics; Social Sciences and Business Administration; and Academic Advising and College Placement. A Military Science Division offers senior (college) ROTC programs operated by active duty and noncommissioned officers of the Department of the Army. A Junior ROTC Department also offers military courses for the high school.

Courses are offered leading to the high school diploma and the associate in arts degree. Preprofessional curricula at the college level address concentration areas in pre-med, pre-vet, pre-engineering, and pre-law, among others.

It is emphasized that the Institute's high school academic programs are identified by the North Central Association of Secondary Schools and Colleges as "College Preparatory." The Institute does not offer vocational-technical programs.

AUTHORITY IN ACADEMIC AFFAIRS

The Academic Dean, aided by the Associate Dean/High School Principal, has final authority in academic matters pertaining to high school and college cadets.

RELEASE OF TRANSCRIPTS

The registrar will prepare an official transcript for use outside NMMI only if the affected cadet signs a request which authorizes the release. (Family Educational Rights and Privacy Act). The transcript release presupposes that any financial obligations to the Institute have been paid.

ACADEMIC REQUIREMENTS AND POLICIES

New Mexico Military Institute is first and foremost a strong academic institution. The policies in the academic area are designed to underscore this fact to maintain the strong reputation of the degrees and diplomas held by NMMI graduates.

TRANSFER OF HIGH SCHOOL CREDITS

High school level cadets may transfer credits from other programs provided that a passing grade was attained in each course transferred. Credits shall be transferable with no loss of value between schools. A grade of "P" for satisfactorily completed classes will be recorded for credits awarded by non-accredited educational agencies. The high school graduation requirements prescribed by NMMI must be completed by all of its graduates.

Those entering 9th grade students who meet requirements for ninth grade in the seventh or eighth grade will be awarded credit for those courses and a grade of "P" will be recorded on the NMMI record for those courses.

TRANSFER OF COLLEGE CREDITS

New Mexico Military Institute accepts credits transferred from other accredited colleges and universities as long as a satisfactory grade is earned for the course or courses that are similar to the NMMI college curriculum. New Mexico Military Institute reserves the right to determine whether courses earned elsewhere meet NMMI graduation requirements or are accepted as elective credits. Transfer grades are not, however, used to compute cumulative grade point averages.

With the exception of some corrective course credits, NMMI credits, with few exceptions, are transferable to any university in the nation.

GRADUATION REQUIREMENTS - HIGH SCHOOL

The NMMI high school curriculum is college preparatory in nature. Twenty-three units of credit are required for graduation. Additionally, the American College Test (ACT) is a requirement for the high school diploma. A student whose clear intention is to attend a college or university which requires the Scholastic Aptitude Test (SAT) for admission may elect to substitute that test for the ACT with the approval of the Academic Dean. A student who is not a citizen of the United States and whose primary language is not English may elect to substitute the Test of English as a Foreign Language (TOEFL) for the ACT with the approval of the high school Principal.

Communication Skills/Modern Language.**Cr. 2 1/2 units**

Successfully completing a semester course generates 1/2 unit. Two and one-half units to include 2 units in one foreign language and 1/2 unit in communication skills. Speech, Myths and Folktales, Current Events, Introduction to Drama, Classical Influences on English, similar courses as well as the third year of a language meet this 1/2 unit requirement but do not substitute for the English requirements.

English 1, 2, 3, and 4.**Cr. 4 units**

Successfully completing a semester course generates 1/2 unit. Four units are required. Mass communication or similar English courses do not meet the English requirements.

Mathematics.**Cr. 3 units**

Successfully completing a semester course generates 1/2 unit. Three units are required; these are MTH 021-022 Algebra I; MTH 033-034 Algebra II; and any two semesters of the following: MTH 037-038 Geometry; MTH 042 Trigonometry; or MTH 043-044 Geometry/Trigonometry/Algebra III.

Science.**Cr. 2 units**

Successfully completing a semester course generates 1/2 unit. Two full units of a laboratory science are required. These units may be biology, chemistry, physics, or earth science. Each of these units must comprise a full year of the science elected. General science or physical science do not meet NMMI's science requirement.

Social Science.**Cr. 3 units**

Successfully completing a semester course generates 1/2 unit. Three units are required. These include one unit of world history/geography; one unit of U.S. history/geography; 1/2 unit of economics; and 1/2 unit of government. The semester course in government will meet the government requirement; this course is normally taken during the junior or senior year in high school.

Leadership Education.**Cr. 1/4 unit/semester**

Each LET course generates 1/4 unit. One-half unit is required to meet the overall 23-unit graduation requirement; however, enrollment in LET courses taught in the JROTC program is required in each semester of attendance at NMMI.

Physical Education.**Cr. 1/4 unit/semester**

Completing one semester PHE activity generates 1/4 unit of credit. One-half unit is required for graduation; however, a cadet must enroll in a physical education activity each semester of attendance.

Computer Literacy.**Cr. 1/2 unit**

One-half unit is required. The course, Computer Concepts, is recommended. Other computer science courses may be substituted for Computer Concepts with the approval of the high school Principal.

Fine/Practical Arts.**Cr. 1/2 unit**

One-half unit of a fine or a practical art is required.

Electives.**(As needed)**

In addition to the requirements listed above, elective courses may be taken to complete the 23-unit graduation requirement. Successful completion of one semester of band, PHE, LET, or chorus at New Mexico Military Institute generates 1/4 unit.

High School Residence Requirements. A Third Class new cadet must earn a minimum of four units credit at NMMI and spend two semesters in residence.

A maximum of one unit credit earned after leaving the Institute in good standing may be submitted to fulfill graduation requirements. The appropriate academic division head and the Academic Dean must approve post-NMMI courses to meet graduation requirements.

Summer or correspondence work from accredited schools is recognized, but no more than two units may be earned for transfer to NMMI while enrolled. Exceptions to this policy must be approved by the Academic Dean. Private tutoring is not recognized as a source of credit.

The length of time it will take an entering student to satisfy the requirements of the high school diploma will depend on the number of acceptable units submitted on entrance. An entering Fifth Classman (sophomore) will have three years to accumulate the required units, whereas an entering Third Classman (senior) may find that completion will take longer than a year's time. This fact must be recognized by all those admitted who expect to earn a high school diploma. However, a cadet in the Third Class may, with the Dean's approval, take a maximum of eleven semester hours credit at the college level. Thus, a cadet may satisfy the requirement for the high school diploma while enrolled primarily in college subjects.

Failure to earn a grade point average (GPA) of at least 2.00 for courses taken at NMMI may be considered by the Admissions Board as grounds for refusal to admit a cadet to the Second Class (college freshman).

GRADUATION REQUIREMENTS - JUNIOR COLLEGE.

NMMI's curriculum is university parallel and most all cadets continue for their baccalaureate degrees by completing requirements for the Associate of Arts degree.

The requirements for the Associate of Arts degree are:

Residency. A college cadet must earn a minimum of 24 credit hours at NMMI and spend two semesters in residence.

Semester Hours. Minimum of 68 hours is required, no more than 12 of which can be in Military Science. Credit may be transferred from other accredited schools if the courses and grades are acceptable. Courses transferred from other schools do not affect a grade point average at NMMI.

Required Subjects: The core curriculum of required courses is:

English: **Cr. 6 hrs.**
Six semester hours. English 101, plus three hours from either literature (ENG 211-212, Western World Literature I, II; ENG 221-222, ENG Literature I, II; ENG 235-236, American Literature I, II) or writing (ENG 102; 103*; 218, Technical Writing; or BUS 204, Business Writing.) *Non-transferable

History. **Cr. 6 hrs.**
Six semester hours of either HIS 101-102, Western Civilization, or HIS 211-212, History of the United States.

Humanities or Modern Language. **Cr. 6-8 hrs.**
Six to eight semester hours (if a language is chosen a full year of a single language is required). Non-language courses which satisfy this requirement are so labeled in the Course Description section.

Laboratory Science. **Cr. 8 hrs.**
Eight semester hours; a full year of a single laboratory science.

Mathematics. **Cr. 3 hrs.**
MTH 111, Intermediate Algebra, or higher.

Social Science. **Cr. 3 hrs.**
Three hours from designated, non-history social science courses. (See Course Descriptions; courses meeting the Social Sciences requirement are so labeled.)

Physical Education. **Cr. 2 hrs.**
One hour of PE activity courses for at least two semesters to accumulate two semester credit hours. A PE course may not be taken twice, and a maximum of 4 credit hours of activity PE may be used to fulfill degree requirements. (PHE 234, 3 credit hours, and PHE 237, 3 credit hours, each satisfy one activity credit.)

Military Science. **Cr. 6-12 hrs.**
Six to twelve semester hours. HIS 110 (American Military History) satisfies neither Military Science nor Social Science credit. However, ROTC contract cadets must have taken this course by the date of the acquisition of their bachelor's degree.

Grade Point Average. The minimum cumulative GPA for the associate degree is 2.0.

Transfer Credit. Academic credit to meet graduation requirements may be acquired elsewhere and entered on one's transcript at the Institute. Cadets who contemplate this action should check with the concerned academic department head to assure that the course to be taken elsewhere does indeed meet Institute academic criteria. For college cadets a maximum of two college courses from an accredited school may be transferred back to NMMI to meet graduation requirements after leaving the Institute in good standing. Equivalent Institute courses must be identified and a grade of "C" or better is required. Transferred courses do not affect the NMMI grade point average.

COLLEGE CORRESPONDENCE COURSES

While enrolled at NMMI, a college cadet may earn as many as 6 semester hours of credit toward the A.A. degree by correspondence from accredited colleges and universities. Such courses will be identified on the NMMI transcript as having been taken by correspondence.

Tests for such courses will be administered in the Division of Academic Advising and College Placement by someone other than the cadet's academic advisor. A member of the academic department under which the course would normally be taught will review the tests prior to being administered. College cadets must earn a grade of A or B for the course to count toward the A.A. degree.

In general, a correspondence course should not be used to satisfy core requirements. Exceptions could include class schedule conflicts or the non-availability of an NMMI course. All requests for college credit by correspondence will require the Academic Dean's approval on the Multi-Action Form.

COLLEGE AREAS OF CONCENTRATION

The core curriculum requirements generate essentially a liberal arts associate degree, but by careful selection of elective courses, a cadet can build a course sequence which parallels those in other institutions which lead to the bachelor's degree. Cadets' academic advisors will counsel their advisees on other institutions' requirements for undergraduate degrees and suggest NMMI courses which parallel those sequences. Institute brochures are available from the Division of Academic Advising and College Placement for several preprofessional sequences such as medicine and engineering. Except at four-year institutions which do not sponsor ROTC programs, virtually all NMMI credit producing courses will count towards the 128-140 semester graduation total which most colleges require for the bachelor's degree. However, as is increasingly becoming common, many bachelor's degrees require 10 semesters to complete.

Working with their academic advisors, NMMI college cadets can currently within the A.A. degree complete concentrations in the following:

Art	Life Sciences
Business Administration	Mathematics
Communications	Physical Education/Recreation
Computer Information Systems	Physical Sciences
Construction Engineering	Political Science/Government
Criminal Justice	Pre-Engineering
English	Pre-Law
German	Pre-med/Pre-dental/Pre-vet
History	Social Science
Humanities	Spanish

The completed concentrations will be listed on the student's A.A. transcript. Those students who do not complete one of those listed will be awarded the concentration in Liberal Arts. In all cases, ROTC contract cadets must meet additional requirements. The following provide possible course sequences of the various concentrations:

Art Concentration

	FIRST YEAR		
FIRST SEMESTER		SECOND SEMESTER	
Freshman English	3	English requirement	3
Lab Science	4	Lab Science	4
Math	3	Painting I	3
Drawing I	3	Electives	6
Computer Concepts	3	Physical Education	1
Physical Education	1	Military Science I	<u>1</u>
Military Science I	<u>1</u>		18
	18		
	SECOND YEAR		
History: Western Civ	3	History: Western Civ	3
Social Science	3	Art History II	3
Art History I	3	Electives	7
*Electives	6	Military Science 2	<u>2</u>
Military Science 2	<u>2</u>		15
	17		

* Recommended Electives: Western World Literature, Music Appreciation.

Business Administration Concentration

		FIRST YEAR		SECOND SEMESTER	
FIRST SEMESTER					
Freshman English	3			English requirement	3
Lab Science	4			Lab Science	4
Humanities	3			Humanities	3
Math 137	3			Math 138	3
Business requirement ¹	3			Elective	3
Physical Education	1			Physical Education	1
Military Science I	<u>1</u>			Military Science I	<u>1</u>
	18				18
		SECOND YEAR			
History	3	History	3		
Accounting I	3	Accounting II	3		
Macroeconomics	3	Microeconomics	3		
Electives	7	Electives	6		
Military Science 2	<u>2</u>	Military Science 2	<u>2</u>		
	18		17		

¹Business Requirements: One from the following: Introduction to Business; Principles of Management; Business Law; Business Writing.

Communications Concentration

		FIRST YEAR		SECOND SEMESTER	
FIRST SEMESTER					
Freshman English	3			English requirement	3
Lab Science	4			Lab Science	4
Computer Concepts	3				
Math	3			Comm. Requirement ¹	3
Public Speaking	3			Electives	6
Physical Education	1			Physical Education	1
Military Science I	<u>1</u>			Military Science I	<u>1</u>
	18				18
		SECOND YEAR			
History	3	History	3		
Persuasive Speaking	3	Business or Tech Writing	3		
Comm. requirement ¹	3	Electives	2		
Electives	2	Social Science	3		
Military Science 2	2	Military Science 2	2		
Humanities: Critical Thinking	<u>3</u>	Humanities	<u>3</u>		
	16		16		

¹Communications Requirement: Choose six credit hours from the following: Practicum in Yearbook Production (1-2); Television Production Internship (1-3); Writing for the Media (3).

Computer Information Systems Concentration**FIRST YEAR****FIRST SEMESTER**

Freshman English	3
Lab Science	4
Humanities	3
Math	3
Computer Concepts	3
Physical Education	1
Military Science I	1
	<u>18</u>

SECOND SEMESTER

English requirement	3
Lab Science	4
Humanities	3
Programming in C	3
Elective	3
Physical Education	1
Military Science I	1
	<u>18</u>

SECOND YEAR

History	3
Social Science	3
CIS requirements ¹	6
Elective	3
Military Science 2	2
	<u>17</u>

History	3
CIS requirement ¹	3
Electives	8
Military Science 2	2
	<u>16</u>

¹CIS Requirements: Choose three from the following: Beginning/Intermediate Typing, Principles of Management, Business Writing, Accounting I/II, Spreadsheets and Graphics.

Construction Engineering Concentration**FIRST YEAR****FIRST SEMESTER**

Freshman English	3
General Physics	4
Humanities	3
Calculus I	4
Physical Education	1
Military Science I	1
	<u>16</u>

SECOND SEMESTER

English requirement	3
General Physics	4
Humanities	3
Elective	5
Physical Education	1
Military Science I	1
	<u>17</u>

SECOND YEAR

History	3
Social Science	3
Electives	7
Engineering Graphics	3
Military Science 2	2
	<u>18</u>

History	3
Statics	3
Electives	9
Military Science	2
	<u>17</u>

Criminal Justice Concentration**FIRST YEAR**

FIRST SEMESTER		SECOND SEMESTER	
Freshman English	3	English requirement	3
Lab Science	4	Lab Science	4
Humanities	3	Humanities	3
Math	3	Corrections	3
Intro to Criminal Justice	3	Elective	3
Physical Education	1	Physical Education	1
Military Science I	<u>1</u>	Military Science I	<u>1</u>
	18		18

SECOND YEAR

History	3	History	3
Criminal Investigation	3	American Policing	3
CJU requirement ¹	3	Electives	8
Electives	5	Military Science 2	<u>2</u>
			16
Military Science 2	<u>2</u>		
	16		

¹CJU Requirement: Choose one from the following: Ethics, General Psychology, Introduction to Sociology.

English Concentration**FIRST YEAR**

FIRST SEMESTER		SECOND SEMESTER	
Freshman English 101	3	Freshman English 102	3
Lab Science	4	Lab Science	4
Humanities	3	Humanities	3
Math	3	Electives	6
Physical Education	1	Physical Education	1
Military Science I	<u>1</u>	Military Science I	<u>1</u>
	15		18

SECOND YEAR

History	3	History	3
Literature I ¹	3	Literature II ¹	3
Technical/Business Writing	3	Electives	9
Social Science	3	Military Science	<u>2</u>
Electives	4		17
Military Science 2	<u>2</u>		
	18		

¹Literature Requirements: One from the following: Western World Literature I or II, British Literature I or II, or American Literature I or II.

German Concentration**FIRST YEAR**

FIRST SEMESTER	
Freshman English	3
Lab Science	4
Elementary German	4
Math	3
Physical Education	1
Military Science I	1
	<u>16</u>

SECOND SEMESTER	
English requirement	3
Lab Science	4
Elementary German	4
Elective	3
Physical Education	1
Military Science I	1
	<u>16</u>

SECOND YEAR

History	3
Intermediate German	3
Social Science	3
Electives	7
	<u>2</u>
Military Science 2	16

History	3
Intermediate German	3
Electives	10
Military Science 2	2
	<u>18</u>

History Concentration**FIRST YEAR**

FIRST SEMESTER	
Freshman English	3
Lab Science	4
Humanities	3
Math	3
Western Civilization I	3
Physical Education	1
Military Science I	1
	<u>18</u>

SECOND SEMESTER	
English requirement	3
Lab Science	4
Humanities	3
Western Civilization II	3
Elective	3
Physical Education	1
Military Science I	1
	<u>18</u>

SECOND YEAR

U.S. History	3
History requirement ¹	3
Electives	5
Social Science	3
Military Science 2	2
	<u>16</u>

U.S. History	3
Electives	11
Military Science 2	2
	<u>16</u>

¹History Requirement: Choose one from the following: Introduction to Cultural Anthropology, American Military History, East Asian Civilization, Latin America: An Historical Survey

Humanities Concentration

		FIRST YEAR			
FIRST SEMESTER				SECOND SEMESTER	
Freshman English	3			English requirement	3
Lab Science	4			Lab Science	4
Humanities elective ¹	3			Humanities elective ¹	6
Math	3			Elective	3
Physical Education	1			Physical Education	1
Military Science I	1			Military Science I	1
	15				18
SECOND YEAR					
History	3			History	3
Social Science	3			Humanities Elective	3
Humanities Elective ¹	3			Electives	9
Electives	7			Military Science 2	2
Military Science 2	2				17
	18				

¹Humanities Electives: 15 credit hours from the following: Art History I or II, Western World Literature I or II, British Literature I or II, American Literature I or II, The Bible as Literature, Music Theory, Music Appreciation, Philosophy, Ethics, Logic, Critical Thinking.

Life Sciences Concentration

		FIRST YEAR			
FIRST SEMESTER				SECOND SEMESTER	
Freshman English	3			English requirement	3
General Biology	4			General Biology	4
Humanities	3			Humanities	3
Math 137	3			Electives	3
Physical Education	1			Math 138	3
Military Science I	1			Physical Education	1
	15			Military Science I	1
					18
SECOND YEAR					
History	3			History	3
Social Science	3			Human Anatomy and Physiology	4
Life Science req 1	4			Life Science req 1	4
Electives	7			Elective	3
Military Science 2	2			Military Science 2	2
	19				16

1 Life Science requirement: choose from Human Anatomy and Physiology, Microbiology, Principles of Ecology.

Mathematics Concentration

		FIRST YEAR		SECOND SEMESTER	
FIRST SEMESTER					
Freshman English	3			English requirement	3
Lab Science	4			Lab Science	4
Humanities	3			Humanities	3
Calculus I	4			Calculus II	4
Physical Education	1			Physical Education	1
Military Science I	1			Military Science I	1
	16				16

SECOND YEAR

History	3	History	3
Social Science	3	Multi-Variable Calculus	3
Mathematics ¹	3	Statistics	3
Electives	7	Electives	7
Military Science 2	2	Military Science 2	2
	18		18

¹Mathematics Requirements: One from the following: Engineering Graphics or Programming in C.

Physical Education/Recreation Concentration

		FIRST YEAR		SECOND SEMESTER	
FIRST SEMESTER					
Freshman English	3			English requirement	3
Lab Science	4			Lab Science	4
Humanities	3			Humanities	3
Math	3			Physical Ed. requirement ¹	3
Physical Ed requirement ¹	3			PE Activity	1
PE Activity	1			Military Science I	1
Military Science I	1				15
	18				

SECOND YEAR

History	3	History	3
Social Science	3	Physical Ed. requirement ¹	3
Physical Ed. requirement ¹	3	P.E. Activity	1
Electives	7	Electives	8
Military Science 2	2	Military Science 2	2
	18		17

¹Physical Education Requirements: Twelve credits from the following: Fundamentals of Athletic Training; Introduction to Recreation; Water Safety Instruction; Foundations of Physical Education.

Physical Sciences Concentration

		FIRST YEAR			
FIRST SEMESTER				SECOND SEMESTER	
Freshman English	3			English requirement	3
Lab Science ¹	4			Lab Science ¹	4
Humanities	3			Humanities	3
Math	3			Math	3
Electives ²	3			Elective ²	3
Physical Education	1			Physical Education	1
Military Science I	<u>1</u>			Military Science I	<u>1</u>
	18				18
		SECOND YEAR			
History	3			History	3
Social Science	3			Electives ²	13
Electives ²	9			Military Science 2	<u>2</u>
Military Science 2	<u>2</u>				18
	17				

¹Lab Science Requirements: One sequence from the following: College Chemistry I and II; Historical and Physical Geology; or Engineering Physics I and II.

²Electives: In addition to the above course sequence chosen, the remaining credits must be taken from one of these courses to total 15 hours: Organic Chemistry, PASCAL, Technical Writing, Calculus I, Calculus II, Multi-variable Calculus, Engineering, Statics, or sequence not chosen in 1.

Political Science/Government Concentration

		FIRST YEAR			
FIRST SEMESTER				SECOND SEMESTER	
Freshman English	3			English requirement	3
Lab Science	4			Lab Science	4
Humanities	3			Humanities	3
Math	3			Comparative World Politics	3
U.S. Politics and Government	3			Physical Education	1
Physical Education	1			Military Science I	<u>1</u>
Military Science I	<u>1</u>				15
	18				

SECOND YEAR

History	3	History	3
Political Science	3	State and Local Politics	3
collaterals 1	3	Electives	9
Electives	7	Military Science 2	2
Military Science 2	2		17
	18		

1 Political Science collateral requirements. Three hours from either Macroeconomics or Introduction to Sociology. Three credit hours from one of the following: Development of Western Civilization (I or II), East Asian Civilization, Modern Southeast Asia, U.S. History I or II, Latin America: An Historical Survey, Government Internship. The selection of either Western Civilization or U.S. History will, of course, depend on which were used to satisfy the history requirements.

Pre-Engineering Concentration

FIRST YEAR

FIRST SEMESTER		SECOND SEMESTER	
Freshman English	3	English requirement	3
Lab Science	4	Lab Science	4
Humanities	3	Humanities	3
Pre-engineering req	4	Pre-engineering req.	4
Physical Education	1	Physical Education	1
Military Science I	1	Military Science I	1
	16		16

SECOND YEAR

History	3	History	3
Pre-engineering req.	4	Pre-engineering req.	3
Electives	6	Electives	10
Social Science	3	Military Science 2	2
Military Science 2	2		18
	18		

¹Pre-Engineering Requirements: Fifteen hours from the following: Calculus I, Calculus II, Multi-Variate Calculus, Engineering Physics I and II, Engineering Graphics

Pre-Law Concentration

FIRST YEAR

FIRST SEMESTER		SECOND SEMESTER	
Freshman English	3	English requirement	3
Lab Science	4	Lab Science	4
Humanities	3	Humanities	3
Math	3	Logic	3
U.S. Government	3	Elective	3
Physical Education	1	Physical Education	1
Military Science I	1	Military Science I	1
	18		18

SECOND YEAR

History	3	History	3
Pre-Law requirements ¹	6	Pre-Law requirement ¹	3
Electives	5	Electives	8
Military Science 2	2	Military Science 2	2
	16		16

Pre-Law Requirements¹: Choose three from one of the following areas of emphasis:

Applied Reasoning Emphasis: Math for Business and Social Science (MTH 137 and 138), Introduction to Statistics

Business Emphasis: Business Law, Accounting I/II, Microeconomics, Macroeconomics

Government/Social Science Emphasis: Comparative Politics, State and Local Politics and Government, Introduction to Sociology

Humanities Emphasis: Western World Literature I/II, American Literature I/II, Ethics, Introduction to Philosophy, Critical Thinking.

Pre-med/Pre-dent/Pre-vet Concentration

FIRST YEAR

FIRST SEMESTER		SECOND SEMESTER	
Freshman English	3	English requirement	3
Chemistry	4	Chemistry	4
Humanities	3	Humanities	3
Math	3	Elective	3
Elective	3	Physical Education	1
Physical Education	1	Military Science I	1
Military Science I	1		15
	18		

SECOND YEAR

History	3	History	3
Social Science	3	Concentration req ¹	3
Concentration req ¹	4		
Electives	6	Electives	9
Military Science 2	2	Military Science 2	2
	18		17

¹Concentration Requirements: Seven credits from the following: General Biology, Human Anatomy and Physiology, Microbiology, Organic Chemistry, Calculus I, Calculus II, General Physics, Engineering Physics, Introduction to Animal Science. Membership in Pre-med Club is advised.

Social Science Concentration

		FIRST YEAR		SECOND SEMESTER	
FIRST SEMESTER					
Freshman English	3			English requirement	3
Lab Science	4			Lab Science	4
Humanities	3			Humanities	3
Math	3			Economic Geography	3
Cultural Anthropology	3			Elective	3
Physical Education	1			Physical Education	1
Military Science I	<u>1</u>			Military Science I	<u>1</u>
	18				18
SECOND YEAR					
History	3			History	3
U.S. Government	3			Social Science req ¹	3
Introduction to Sociology	3			Electives	7
Electives	6				
Military Science 2	<u>2</u>			Military Science 2	<u>2</u>
	17				15

Social Science Requirement¹: Choose one from the following: Macroeconomics, Microeconomics, General Psychology.

Spanish Concentration

		FIRST YEAR		SECOND SEMESTER	
FIRST SEMESTER					
Freshman English	3			English requirement	3
Lab Science	4			Lab Science	4
Elementary Spanish	4			Elementary Spanish	4
Math	3			Elective	3
Physical Education	1			Physical Education	1
Military Science I	<u>1</u>			Military Science I	<u>1</u>
	16				16
SECOND YEAR					
History	3			History	3
Intermediate Spanish	3			Intermediate Spanish	3
Social Science	3			Electives	10
Electives	7				
Military Science 2	<u>2</u>			Military Science 2	<u>2</u>
	18				18

CLASS DROP-ADD PROCEDURES

Cadets may add classes through the first two weeks of a semester.

The student who wishes to drop a course must initiate the drop with the academic advisor who will route the drop slip through the Division Advisor before it is sent to the Registrar.

The last day for students to drop a class with a (W) is eight class days after the end of the mid-term examination week.

GRADING POLICIES

Grades issued to college and high school cadets use the following guide as a basis of evaluation:

A-, A, A+	=	Excellent	4.00
B-, B, B+	=	Above Average	3.00
C-, C, C+	=	Average	2.00
D-, D, D+	=	Below Average	1.00
F	=	Failing	0.00
W	=	Withdrawn	
WF	=	Withdrawn while Failing	0.00
X	=	Incomplete	
U	=	Unsatisfactory	
S	=	Satisfactory	
P	=	Pass	

Grades of "Incomplete" (X) must be made up within one semester after awarded or they become grades of "F."

Students may retake a course in an attempt to raise a grade. If a higher grade is made the second time the course is taken, the lower grade is removed from the overall GPA but remains on the transcript. However, credit hours may not be awarded twice for the same course.

GRADUATION PROCEDURES

The semester prior to graduation, the Registrar will announce a time for application for graduation. Those planning to graduate must sign-up at that time. All graduates are expected to participate in the graduation exercise unless specifically excused by the Academic Dean.

Mid-year graduates may participate in graduation exercises if they desire. If they do so, they must appear in the designated military uniform with approved appearance standards.

Graduates who have attained certain levels of academic excellence will be recognized in the graduation exercises according to the following scale:

Graduation with Highest Honors	3.75-4.00
Graduation with High Honors	3.50-3.74
Graduation with Honors	3.25-3.49

NORMAL CLASS LOADS

The academic load for a high school cadet is five academic solids plus leadership training and physical education. The minimum high school academic load is 4 academic solids plus leadership training and physical education. Cadets requesting a minimum load must have approval of the Associate Dean and written permission from their parents. Cadets carrying less than a full class load are not eligible for Superintendent's List or Dean's List.

The normal academic load for college cadets is 17 semester credit hours. The minimum load is 12 semester credit hours.

OVERLOADS

Cadets with a 3.0 GPA or above from the previous grading period may take more than 19 credit hours (college) or a sixth solid (high school) upon the recommendation of their academic advisor. The Associate Dean and High School Principal must authorize more than five solids for high school cadets. For college cadets, the advisor may authorize a course load of up to 19 hours, and the Division Advisor may authorize a course load of 20-21 hours. Only the Academic Dean may authorize a course load of 22 or more hours for college cadets. Overloads are not recommended for a cadet with a GPA of less than 3.0 from the previous semester grading period. Upon the cadet's request and with the recommendation of the academic advisor, an overload may be authorized if the cadet's schedule (academic, athletic, extra-curricular) suggests that there is reasonable probability that the cadet can successfully handle the overload.

CLASS ATTENDANCE

Attendance at all scheduled classes is mandatory and considered essential to the discipline and education of each cadet. For each unexcused absence from class, the cadet will be restricted to his/her room for one week. **A cadet with 10 or more unexcused absences in an academic year is subject to suspension from school.**

ACADEMIC SUSPENSION, WITHDRAWAL AND/OR DISMISSAL POLICY

While in attendance at NMMI a grade point average of 2.00 is required of all students in order to maintain "good academic standing." Any NMMI student whose GPA falls below 1.50 at the end of a semester can be suspended. Any NMMI student whose GPA falls below 1.75 at the end of a semester is placed on Academic Probation. The student then has one more semester in which to attain a GPA of 1.75 or better. Failing to do so, may result in academic suspension. An entering new student whose GPA for the previous semester or whose cumulative GPA for all secondary schooling does not meet the normal admissions criterion of 2.00 for college and at least 2.25 for high school may be admitted conditionally, (AP). Such a student must attain a GPA of 1.75 in the first semester at NMMI. Failing to do so, the student's overall record will be reviewed by the Academic Review Board and academic suspension may result.

Suspended cadets may apply for readmission to the Institute after one full semester; however, dismissed cadets may not. A cadet who has been placed on academic suspension may apply for permission to enroll at NMMI after a break of at least one semester. The application for readmission must include evidence that the student's academic record has improved to the extent that academic success at NMMI is highly probable.

The Registrar will report a cadet's conditional admission and enrollment or probationary status to the cadet's parents and advisor, the cadet, and the Dean.

A cadet whose name has been published in the Daily Status Report under the category of Dismissed, Suspended, Withdrawn or Drop From Rolls is not permitted to take final examinations nor participate in any further academic assignments. Cadets who have been suspended must regain "good standing" within the academic division (college or high school) from which they departed before they may be permitted to participate in challenge examinations and/or be awarded a diploma or degree. A cadet regains "good standing" after the application for re-enrollment has been approved by the Admissions Committee and the cadet attends academic classes. Enrollment in NMMI Summer School classes does not constitute re-enrollment.

Cadets who complete all course requirements, including final exams, will receive letter grades on their transcripts for all courses so completed. However, if a cadet completes all work toward a high school diploma or associate degree but is dismissed or suspended just prior to graduation for disciplinary reasons, then that cadet will not receive the diploma nor degree nor take part in graduation. The transcript, however, will indicate the credit for courses completed, the fact that a diploma or degree was not awarded, and the fact that the cadet was dismissed or suspended for disciplinary reasons prior to Commencement.

DIVISION OF ACADEMIC ADVISING AND COLLEGE PLACEMENT

The Franklin Division For Academic Advising and College Placement, located in the J. Penrod Toles Learning Center, houses the high school advisors as well as the college and career information lab. The Division serves as a focal point for all college placement and information as well as career development activities such as career counseling and self-directed exploration activities. It has extensive state of the art electronic materials such as VHS college videos, computerized college, scholarship, and career search programs as well as an extensive collection of college catalogs, applications, brochures, and other college reference materials. The CHOICES program is a computerized data base which provides access to all accredited college catalogs and financial aid data. Career lab computers provide access to the World Wide Web for access to college Web pages, college and financial aid searches and on-line applications.

ACADEMIC ADVISEMENT AND COUNSELING

New Mexico Military Institute has a centralized advising system for high school cadets which is located in the Franklin Division of Academic Advising and College Placement and a faculty advising system for college cadets. A system of developmental advising is implemented whereby the advisor assists the student, through a series of advising sessions, to clarify his or her values and personal and educational goals. Each student is assigned an academic advisor upon enrollment at New Mexico Military Institute. Each advisor/counselor is responsible for one high school grade level, moving progressively with that class from sixth class to graduation. Additionally, the International Student Advisor is located in DAACP, as is the NMMI Academy Prep Program. The academic advisor:

Is a mentor and a student advocate, establishing a rapport with and a caring attitude toward the student, and providing support for the student as he/she learn to deal with the obligations in academics and the Corps of Cadets, as well as the pressures of being away from home;

Acts as resource person, providing information on a myriad of topics, such as course requirements, learning resources, job markets, and selection of colleges after NMMI;

Is a liaison between the parents and the teaching faculty, Commandant's Office and Counseling Center to help assure that the student is given every avenue available to succeed;

Coordinates preparation of the student's graduation plans and provides guidance to the students in the achievement of these academic goals.

Specialists in personal counseling and academic guidance and counseling are available to all cadets. They provide cadets with vocational and educational information as well as administer and interpret achievement tests and interest inventories. The New Mexico Military Institute serves as a regional testing center for Educational Testing Service's (SAT I, SAT II, TOEFL, GRE, CLEP) and the American College Testing Program (ACT). It maintains these regularly updated materials for cadet use: general and specialized college guides and directories; a computerized "CHOICES" program on colleges and careers; college catalogues, original and on CD-ROM; vocational/occupational information, including books, pamphlets, and video cassette materials; general and specialized scholarship and financial aid guides and directories; college admission and recruiting materials; admission application materials for schools regularly attended by New Mexico Military Institute graduates; and specialized guidance materials for preparation for several professions.

CADET COUNSELING CENTER

The Cadet Counseling Center is located in Hinkle Hall and is staffed under the auspices of the Dean. Members specialize in personal and crisis counseling and handle referrals made by advisors and/or other staff and faculty.

ACT/SAT PROGRAM

NMMI provides an ACT/SAT review class once each semester. This course gives the student an opportunity to develop skills used in the testing process. Class sessions are held on Saturdays and/or Sundays for 16 total hours of instruction. The course covers test content, test-taking techniques and concentrates on practice tests in order to make the student more comfortable and familiar with the examination process. The 2 to 4 hour blocks allow for instruction, practice test-taking, and immediate application of techniques and strategies. There is an additional fee for this course non-credit and the NMMI Division of Academic Advising and College Placement may be contacted for the exact amount.

SCHOLASTIC TESTS

All high school cadets are required to take the American College Testing examination (ACT) as a graduation requirement. These tests are administered by the Division of Academic Advising and College Placement on national test dates. The exam should be taken in the second semester of the junior year or the first semester of the senior year. Most colleges require not only a transcript of one's academic record but also ACT or SAT scores. The Division of Academic Advising and College Placement also administers other academic and placement tests such as the PLAN Test required in the sophomore year; the PSAT (Preliminary Scholastic Aptitude Test) required in the fall of the junior year; the SAT, and reading and math placement tests for new cadets.

COLLEGE LEVEL EXAMINATION PROGRAM (CLEP) CREDIT BY CHALLENGE

College credit is allowed for successfully completing the various CLEP tests. CLEP credit may be transferred to the Institute to meet graduation requirements, although the Institute does not use CLEP scores in computing a cadet's grade point average.

CLEP SCORES - English. A mean score of "B" or higher on the Subject Matter test in College composition, plus an essay graded above average by the New Mexico Military Institute Department of English, plus a course syllabus from previous school proving that the student has had experience with writing documentation and product generation, produces 3 credit hours in ENG 101. A mean score of "B" or higher on the CLEP Subject Matter Test in "Analyzing and Interpreting Literature", plus an essay graded as above, plus a syllabus submitted as above, produces 3 credit hours in ENG 102.

CLEP SCORES - Social Science and Humanities. A mean score of "C" or higher on the Subject Matter test in United States History produces 3 credit hours in HIS 211.

CLEP SCORES - Mathematics and Lab Sciences. A mean score of "C" on the Subject Matter test in Algebra produces 3 credit hours in MTH 185. A mean score of "C" on the Trigonometry Subject Matter CLEP Test produces 2 credit hours in MTH 186. No lab science credit is allowed through CLEP examinations.

CLEP Scores - Foreign Languages. A mean score of "C" or higher on the Foreign Language Subject Matter CLEP Test produces up to 14 credit hours in any foreign language offered by CLEP. Level 1 produces 8 credits for 111-112. Level 2 produces 6 credits for 211-212.

Challenge Examinations - With the Academic Dean's or High School Principal's approval, a cadet (high school or college) may challenge a course offered by NMMI, and if successfully challenged, usually by passing a test prepared by the academic department concerned, credit for the course will be shown on the transcript. Challenge actions are initiated by the cadet with the head of the appropriate academic department.

A \$35.00 fee for the challenge examination will be required in accordance with current Board of Regent's policies. Challenge examination results are reported on a "Credit" or "No Credit" basis on the transcript. Challenge credits do not affect grade point averages. Neither challenge nor CLEP credits satisfy minimum load requirements to maintain cadet status. A challenge exam may not be attempted if the student has already received a grade for the attempted course, nor during the last three weeks of a semester without special permission.

Credit For College Courses Taken For High School Credit - High school cadets who successfully complete college courses for high school credit will receive college credit for these courses. This credit carries a grade which affects the Grade Point Average on the college transcript.

HONOR SOCIETIES AND RECOGNITIONS

Superintendent's List

To qualify for the Superintendent's List a cadet must earn a minimum GPA of 3.50 (both high school and college) and must be carrying a load of five solid subjects in high school or at least 14 semester hours if in college. Additionally, the cadet's department grade must be an "A." Cadets who take grades of Incomplete are not eligible for the Superintendent's List in the semester in which the Incomplete is received. Credits from developmental courses will not apply.

Dean's List

To qualify for the Dean's List a cadet must earn a minimum GPA of 3.25 (both high school and college). The high school cadet must be carrying a load of five solid subjects and the college cadet a minimum of 14 semester hours. Additionally, the cadet's department grade must be an "A." Cadets who take grades of Incomplete are not eligible for the Dean's List in the semester in which the Incomplete is received. Credits from developmental courses will not apply.

Commandant's List

To qualify for the Commandant's List a cadet must earn an "A" in department and have a GPA of 2.75 or higher during a semester (both high school and college).

The National Honor Society (High School)

The National Honor Society Chapter enables the faculty to select and recognize those members of the 10th, 11th and 12th grades who are outstanding scholars and leaders. Each cadet chosen has demonstrated academic ability, leadership, character, and service to his peers. Naturally, the honor becomes more difficult to attain as the student matures and course work becomes more difficult. Thus, membership at the 12th grade level is a major criterion for acceptance by leading colleges. National Honor Society selection at NMMI requires a 3.4 or higher cumulative GPA.

Phi Theta Kappa (Junior College)

New Mexico Military Institute maintains a chapter of the junior college honor society Phi Theta Kappa. Election to the society rewards academic excellence and provides additional opportunities for leadership training. Junior college students carrying a full academic load, possessing recognized qualities of citizenship, and holding a 3.25 cumulative GPA in non-remedial courses will meet the minimum qualifications for membership.

The National German Honor Society (High School)

The National German Honor Society, Delta Epsilon Phi, enables the faculty to select and recognize those students enrolled in German classes at NMMI who have demonstrated high scholastic attainment in the study of German. Participation in the national education honorary fraternity promotes interest in the study of the German language, literature, culture, and civilization. Selection at NMMI requires a minimum 3.00 cumulative GPA, 3.60 in German courses at NMMI, and demonstrated interest in co-curricular or extra-curricular German learning activities.

**COLLEGE COURSES
DIVISION OF HUMANITIES**

ENG 100 - Basic Writing.**Cr. 3 hrs***

Provides the fundamentals of composition in standard English, with an emphasis on the sentence and short writing tasks. A required course for students with TOEFL scores of 500-550, ACT English scores of 16 or lower, or SAT verbal scores of 330 or lower. Students who pass an initial screening examination may transfer to ENG 103 or ENG 101 with the permission of the department chair. This course must be used to meet residency and eligibility requirements, but may not be used to fulfill the 68-hour graduation requirement.

ENG 101 - Freshman Composition.**Cr. 3 hrs**

Includes expository composition, the study of rhetoric, vocabulary, grammar and usage, spelling, and models for writing. Requires library paper. Mandatory core requirement. Prerequisite: Minimum grade of C in ENG 100 or 103. Placement recommendations for those scoring 18 or less on the ACT and 490 or less SAT verbal score will be determined by a COMPASS test. (This course is a prerequisite for all 200-level English courses.)

ENG 102 - Freshman Composition.**Cr. 3 hrs**

Continues ENG 101, focusing on expressive, expository, and critical writing about literature and film. Satisfies the English graduation requirement. Recommended for all students who transfer to four-year colleges. Prerequisite ENG 101.

ENG 103 - Writing Workshop.**Cr. 3 hrs**

Develops skills in grammar, spelling, vocabulary, and composition in a workshop atmosphere. Recommended for students who wish to strengthen basics before enrolling in Freshman Composition. Fulfills part of the English requirement for graduation, but cannot replace ENG 101. Non transferable in New Mexico. Prerequisite: Minimum grade of C in ENG 100 or ACT English minimum score of 17 or SAT verbal minimum score of 340.

ENG 199 - Special Studies in English.**Cr. 1-3 hrs**

Prerequisite: ENG 210 Short Story/Creative Writing, permission of instructor.

ENG 210 - Short Story/Creative Writing.**Cr. 3 hrs**

Provides student writers direct and individualized opportunities to appreciate the vibrant artistry of professional fiction writing and to create personal stories of dynamic style and energy.

**ENG 211 - Western World Literature I.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Offers reading in the major literature of the Western world from Greco-Roman times to the Renaissance. The readings will reflect intellectual, cultural, historical, and literary changes. Composition required. May apply toward the English graduation requirement.

**ENG 212 - Western World Literature II.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Continues readings of the major literature of the West that reflect social and literary developments from the Neo-classical period to the Twentieth Century. Composition required. May apply toward the English graduation requirement.

ENG 218 - Technical Writing.**Cr. 3 hrs**

Emphasizes the theory and practice of writing in technical fields. Stresses efficient writing processes and effective written products, including correspondence, resumes, and reports. Students successfully completing this course may not enroll in BUS 204. Prerequisite: ENG 101. May apply toward the English graduation requirement

**ENG 221 - English Literature I.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Surveys major writers of English literature with some attention to minor authors and to trends and backgrounds. One oral report and one paper. Major authors studied: Chaucer, Spencer, Shakespeare, Donne, Milton, Dryden, Swift, Pope, Johnson. May apply toward the English graduation requirement.

**ENG 222 - English Literature II.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Continues ENG 221 with the following main authors studied: Wordsworth, Coleridge, Byron, Shelly, Keats, Tennyson, Browning, Arnold, Yeats, Eliot. May apply toward the English graduation requirement.

**ENG 231 - Introduction to Drama.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Treats Drama as literature: selected readings from the ancient Greeks to the present.

**ENG 232 - Short Story.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Studies the origins and development of the short story from early through modern to contemporary with special attention to the elements of fiction within historical and cultural contexts.

**ENG 235 - American Literature I.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Covers American writing from the colonial period to the Civil War with emphasis upon the chief figures. Historical and literary developments are studied, along with literary types, both prose and poetry. A critical review is required. May apply toward the English graduation requirement.

**ENG 236 - American Literature II.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Continues ENG 235 and carries the student into modern American writers and movements. A critical review is required. May apply toward the English graduation requirement.

**ENG 240 - The Bible as Literature.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Considers the Bible in terms of its literary types. Features close textual readings with some discussion of historical context, the difficulties and differences in translations, and the Bible's place in world literature. Composition required.

ENG 299 - Special Studies in English.**Cr. 3 hrs**

Prerequisite: Permission of instructor.

RDG 100 - Reading.**Cr. 3 hrs***

Develops college level reading and study strategies via individualized diagnosis and work assignments. A required course for all students concurrently enrolled in ENG 100. Students who pass an initial screening examination may be excused.

*Courses numbered 100 are remedial level and do not generate graduation credit hours. This course may be used to meet residency and eligibility requirements, but may not be used to fulfill the 68 hour graduation requirement.

COM 123 - Public Speaking.**Cr. 3 hrs**

Delineates principles of public speaking and various types of public addresses. Emphasis on clear, competent expression through thorough preparation. Tape recordings for individual study.

COM 124 - Group Discussion.**Cr. 3 hrs**

Studies and provides opportunities to practice the dynamics of group oral communication. Prerequisite: Permission of instructor.

COM 131/132 - Practicum in Yearbook Production.**Cr. 1 hr**

Affords opportunity for individually directed study and practice in the processes of yearbook preparation and print plant procedures; develops knowledge of production techniques of the printing and publishing industries through hands-on work resulting in the production of the NMMI yearbook, the Bronco. This course may be repeated once.

COM 198 - Television Production Internship.**Cr. 1 hr**

Provides both theoretical knowledge and hands-on experience in the process of television production. May be repeated up to a total of three (3) semester hours. Prerequisite: Permission of instructor.

COM 220 - Writing for the Media**Cr. 3 hrs**

Focuses on writing for print and digital media. Affords students the opportunity to publish in formats used in journalism, public relations, advertising, and entertainment. Prerequisite: English 101, computer concepts or equivalent experience.

COM 221 - Editing for the Media**Cr. 1 hr**

Provides editors selected by committee during the Writing for the Media course an opportunity to serve as editors in a subsequent semester. Meets concurrently with writing for the media.

MODERN LANGUAGES

Registration Instructions:

Students with up to two years of high school language should enroll in the 111-112 series.

Students with three years or more of high school language should enroll in the 211-212 series.

Students should enroll sequentially in language courses

Language Laboratory:

Each student enrolled in the 111-112 series will have two periods of language laboratory each week. A lab fee is required.

FRN 111-112 - Elementary French. **Cr. 4-4 hrs.**
(Satisfies Humanities Requirement)

Stresses grammar and basic skills; listening, speaking, reading and writing. The class meets daily with three hours of lecture and two periods of lab each week.

FRN 211-212 - Intermediate French. **Cr. 3-3 hrs**
(Satisfies Humanities Requirement)

Continues the study of grammar and language, and stresses effective reading. Prerequisite: FRN 112 and two years of high school French or permission of the instructor.

GER 111-112 - Elementary German. **Cr. 4-4 hrs**
(Satisfies Humanities Requirement)

Stresses grammar and basic skills; listening, speaking, reading and writing; the class meets daily, with three hours of lecture and two periods of lab each week.

GER 211-212 - Intermediate German. **Cr. 3-3 hrs**
(Satisfies Humanities Requirement)

Continues the study of grammar and language, and stresses effective reading. Prerequisite: GER 112, two years of high school German, or permission of the instructor.

RUS 111-112 - Beginning Russian. **Cr. 4-4 hrs**
(Satisfies Humanities Requirement)

Stresses grammar and basic skills: listening, speaking, reading and writing. The class meets daily, with three hours of lecture and two periods of lab each week.

SPN 111-112 - Elementary Spanish. **Cr. 4-4 hrs**
(Satisfies Humanities Requirement)

Stresses grammar and basic skills; listening, speaking, reading and writing. The class meets daily with three hours of lecture and two periods of lab each week.

**SPN 211-212 - Intermediate Spanish.
(Satisfies Humanities Requirement)**

Cr. 3-3 hrs

Continues the study of grammar and language, and stresses effective reading. Prerequisite: SPN 112, two years of high school Spanish, or permission of the instructor. **FRN/GER/RUS/SPN 199 or 299 - Special Problems in Modern Language. Cr. 1-3 hrs**

Prerequisite: Permission of instructor.

**HUM 111-112 - Latin and the Classical World
(Satisfies Humanities Requirement)**

Cr. 3-3 hrs

Studies the Latin language and classical world, its influence on English language, literature, culture, government, military and philosophy.

FINE ARTS

Art

ART 102 - Painting I.

Cr. 3 hrs

Introduces oil painting. Emphasis on color theory and mixing, developing technique, and control of media. Prerequisite: ART 111. (Material cost: approximately \$35.00.)

ART 103 - Painting II.

Cr. 3 hrs

Continues ART 102. Prerequisite: ART 102.

ART 111 - Drawing I.

Cr. 3 hrs

Develops basic approaches to drawing. Emphasis on learning to see natural and man-made objects in contour, gesture, direction, proportion, shading. No prerequisite. Offered in Fall semester.

ART 112 - Drawing II.

Cr. 3 hrs

Continues ART 111. Prerequisite: ART 111.

**ART 131 - Art History.
(Satisfies Humanities Requirement)**

Cr. 3 hrs

Surveys painting, sculpture, architecture from Paleolithic to Renaissance. Research paper required. No prerequisite required. Offered in Fall semester.

**ART 132 - Art History.
(Satisfies Humanities Requirement)**

Cr. 3 hrs

Surveys painting, sculpture, architecture from Renaissance to Modern. Research paper required. No prerequisite required. Offered each semester.

ART 199 - Special Problems in Art.

Cr. 1-3 hrs

Prerequisite: Permission of instructor.

Drama**DRA 101-102 - Introduction to Dramatic Arts. (3-1L)**
(Satisfies Humanities Requirement)**Cr. 4-4 hrs**

Provides a Theater Arts survey of the development of drama from the Greeks to the contemporaries and basic aspects of acting, such as voice, movement and character interpretation. Requirements include a critical paper and the assumption of leadership roles in public productions.

Music

NOTE: A maximum of eight (8) semester credit hours of ensemble courses (band, choir, etc.) may be applied toward A.A. degree requirements.

MUS 101-102 - Band.**Cr. 1 hr****MUS 201-202 - Band.****Cr. 1 hr**

Provides marching and concert band performance experience. The marching band aspect begins in August and continues until the football season is completed. Emphasis on performance in a concert setting begins in November and continues through the remainder of the academic year. Admission is gained through audition or invitation of the Band Master.

MUS 103-104 - Jazz Band.**Cr. 1 hr****MUS 203-204 - Jazz Band.****Cr. 1 hr**

Provides opportunities for those qualified students who are interested in jazz, popular, and "big band" music. Admission is gained by audition or invitation of the Band Master.

MUS 105-106 - Concert Choir.**Cr. 1 hr****MUS 205-206 - Concert Choir.****Cr. 1 hr**

Provides opportunities for those interested in singing and performing vocal music of numerous periods and styles. Admission is gained by audition or invitation of the choral director.

MUS 107-108 - Chapel Choir.**Cr. 1 hr****MUS 207-208 - Chapel Choir.****Cr. 1 hr**

Provides opportunities for those interested in singing and performing sacred music. Admission is gained by audition or invitation of the choral director.

MUS 111-112 - Applied Music Lessons.**Cr. 1 hr****MUS 211-212 - Applied Music Lessons.****Cr. 1 hr**

Provides private music instruction on piano, voice, and various instruments. Prerequisite: Permission of instructor.

MUS 113-114 - Vocal Ensemble**Cr. 1 hr****MUS 213-214 - Vocal Ensemble****Cr. 1 hr**

Provides opportunities for those qualified students who are interested in small vocal ensemble participation and its related musical genres (jazz, popular, madrigal, barbershop, etc.) Admission by audition or invitation of Choral Director. (Can be repeated.)

MUS 115 - Small Ensemble**Cr. 1 hr**

Provides a small ensemble performance experience as well as an expansion of instrument techniques. Prerequisite: permission of instructor. (Can be repeated.)

**MUS 120 - Music Appreciation.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Delineates music listening and surveys music literature from the Renaissance period to the present. Open to all students. No previous training in music is required.

**MUS 130 - Fundamentals of Music Theory.
(Satisfies Humanities Requirement)****Cr. 3 hrs**

Studies music fundamentals, including notation, rhythm, scales, intervals, and basic chord structure. Open to all students. Previous training in music is helpful but not required.

MUS 199 or 299 - Independent Study in Music.**Cr. 1-3 hrs**

Prerequisite: Permission of instructor.

DIVISION OF NATURAL SCIENCES AND MATHEMATICS**Biology****BIO 101-102 - General Biology.****Cr. 4-4 hrs (3-2L)**

Studies the unifying principles of life; metabolism, growth and development, behavior, evolution and ecology. The genesis and diversity of micro-organisms, plants, and animals are stressed. Lab fee is required.

BIO 199 - Special Problems in Biology.**Cr. 1-3 hrs**

Prerequisite: Permission of instructor.

BIO 216 - Human Anatomy and Physiology.**Cr. 4 hrs (3-2L)**

Details the structure and function of the human body. Prerequisite: one year of biology, either in college or high school. Lab fee required.

BIO 221 - Microbiology.**Cr. 4 hrs (2-4L)**

Introduces student to the fields of physiology, morphology and activities of micro-organisms. Labs will involve practice in the techniques of isolation, purification and identification of micro-organisms. Lab fee required.

BIO 232 - Ecological Science.**Cr. 4 hrs (3-2L)**

Concentrates on the origin, development and structure of natural communities as influenced by climate, soil, and the biotic factors. Prerequisite: two semesters of biology and permission of the department head. Lab fee required.

Physics

PHY 111-112 - General Physics. **Cr. 4-4 hrs (3-3L)**

Fulfills the science requirements for liberal arts students. Classical physics with emphasis on physical principles as applied in mechanics, heat, sound, electricity, optics and atomic structure. Assumes facility with trigonometry and algebraic manipulations, including solving two equations in two unknowns. Lab fee required.

PHY 199 - Special Problems in Physics. **Cr. 1-3 hrs**

Prerequisite: Permission of instructor.

PHY 213-214 - Engineering Physics. **Cr. 5-5 hrs (4-2L)**

Fundamental for engineers, science students, and pre-meds. First semester: mechanics, waves, thermodynamics. Second semester: electricity, optics, modern physics. Extensive problem solving. Lab fee required. Prerequisite: calculus, MTH 195-196.

PHY 222 - Engineering Statics. **Cr. 3 hrs**

Studies engineering mechanics using vector methods. Includes study of rigid bodies in equilibrium, center of gravity, beams, flexible cables and trusses. Prerequisite: high school or college physics. Calculus corequisite or consent of instructor required.

Chemistry

CHM 111-112 - General Chemistry. **Cr. 4-4 hrs (3-3L)**

Introduces the fundamental theories and principles of chemistry. Transfers as mainstream (general) chemistry for all majors. No previous chemistry coursework is required. Prerequisite: MTH 111 or high school Algebra II. Lab fee required.

CHM 113-114 - College Chemistry. **Cr. 4-4 hrs (3-3L)**

Considers theories, principles and applications of chemistry for the advanced well-qualified in science and engineering. A good math and chemistry background will be assumed. Prerequisites: MTH 136 or high school Algebra III/Trigonometry; an A or B in high school chemistry. Lab fee required.

CHM 199 - Special Problems in Chemistry. **Cr. 1-3 hrs**

Prerequisite: permission of instructor.

CHM 211 - Basic Organic Chemistry. **Cr. 4 hrs (3-3L)**

Surveys the discipline. A brief coverage of the important classes of organic compounds. Prerequisite: CHM 112 or 114. Lab fee required.

Geology

ESC 111 - Physical Geology. **Cr. 4 hrs (3-3L)**

Surveys the geological processes in the light of the concept of plate tectonics. Laboratory work includes the identification of rocks and minerals and the use of geologic maps to study physical processes. Lab fee required.

ESC 112 - Historical Geology.**Cr. 4 hrs (3-3L)**

Constructs the history of an evolving earth, with special reference to North America. Laboratory exercises in correlation by use of fossils and physical evidence. Lab fee required.

ESC 199 - Special Problems in Geology.**Cr. 1-3 hrs**

Prerequisite: permission of instructor.

Mathematics**MTH 100 - Elementary Algebra.****Cr. 4 hrs***

Covers topics usually contained in a first course in algebra as a part of a computerized self-paced remedial course. Basic computational skills are reviewed with a view toward showing the transition to the concept of an unknown or variable. It meets five days a week but carries no graduation credit. However, it does count toward the semester and cumulative grade point average.

*Courses numbered 100 are remedial level courses and do not generate graduation credit hours. These courses may be used to meet residency and eligibility requirements, but may not be used to fulfill the 68-hour graduation requirement.

MTH 111 - Intermediate Algebra.**Cr. 3 hrs**

Studies topics in exponents, radicals, factoring, linear, and quadratic equations and inequalities, polynomials, systems of linear equations and problem solving.

MTH 125 - Introduction to Contemporary Mathematics.**Cr. 3 hrs**

Includes topics with modern applications such as networks and circuits, scheduling, probability and statistics, voting methods and apportionment, game theory, patterns and tilings, fractals, growth, and consumer mathematics.

MTH 136 - College Algebra**Cr. 3 hrs**

Presents the typical course in college algebra. Topics include functions, graphs, polynomials, rational, exponential, and logarithmic functions, conic sections, linear systems, and inequalities. Includes use of graphing calculators as a math tool. Prerequisite: MTH 111 or equivalent experience.

MTH 137 - Mathematics for Business and Social Science.**Cr. 3 hrs**

Studies finite math topics used in business, biology, and social science including systems of linear equations, matrices, linear programming, counting techniques, probability, and math of finance. Prerequisite: MTH 111 or equivalent.

MTH 138 - Calculus for Business and Social Science.**Cr. 3 hrs**

Introduces differential and integral calculus with application to business, economics, the behavioral and life sciences. Prerequisite: MTH 136 or MTH 137 or equivalent.

MTH 186 - Trigonometry.**Cr. 2 hrs**

Covers trigonometric functions, trigonometric identities and equations, radian measures, inverse trigonometric functions, complex numbers, vectors, and applications. Students may enroll concurrently in College Algebra (MTH 136).

MTH 190 - PreCalculus.**Cr. 3 hrs**

Studies functions necessary for students planning to take calculus. Topics include polynomial functions, exponential functions, logarithmic functions, trigonometric functions, inverse functions, with emphasis on concepts on graphical and algebraic properties of these functions. Also included are systems of equations and an introduction to sequences and series. Graphing calculators are used extensively. Prerequisite: College Algebra or an advanced math course beyond Algebra II in high school, concurrent enrollment or completion of Trigonometry.

MTH 195 - Calculus I.**Cr. 4 hrs**

Presents materials in the first of a three-semester sequence designed for students majoring in engineering, mathematics, computer science, or the physical sciences. The sequence approaches the topics in a graphical and numerical interpretation as well as the standard symbolic method. Topics covered include a review of basic algebraic functions, exponential functions, logarithmic functions, trigonometric functions, and function inverses, then limits, the derivative, analysis using the derivative and applications of the derivative. Prerequisite: a minimum grade of "C" in MTH 136 - 186 or in MTH 190 or equivalent experience.

MTH 196 - Calculus II.**Cr. 4 hrs**

Presents materials in second component of the three-semester sequence that covers the anti-derivative, definite integral, applications of the definite integral, methods of integration, elementary differential equations, Taylor-polynomials, infinite series, power series, indeterminate forms. Prerequisite: a minimum grade of "C" in MTH 195.

MTH 199 - Special Problems in Mathematics.**Cr. 1-3 hrs**

Involves courses in such areas as programmable calculators, advanced computer programming, and advanced mathematics. Prerequisite: permission of instructor.

MTH 241 - Introduction to Statistics.**Cr. 3 hrs**

Introduces beginning topics in statistics, including random samples, organizing data, measures of central tendency and dispersion, probability theory, binomial and normal distributions, estimation, hypotheses testing, regression and correlation. Prerequisite: MTH 136 or MTH 111 with a grade of "B" or better.

MTH 295 - Multi-variable Calculus.**Cr. 4 hrs**

Covers geometry in the plane and in space, conic sections, polar coordinates, parametric equations, vectors, functions, multiple integration with applications, vector calculus, introduction to differential equations. Prerequisite: a minimum grade of "C" in MTH 196.

MEN 145 - Engineering Graphics.**Cr. 3 hrs**

introduces engineering graphical methods and disciplines with emphasis on basic principles and applications. Topics include technical drawing and design, orthographic projection, free hand sketching, and descriptive geometry. The student is required to learn AUTOCAD. Lab fee required. Does not meet math graduation requirements.

CSI 161 - FORTRAN.**Cr. 3 hrs**

Studies in-depth the computer programming language FORTRAN. Emphasizes using the language to solve scientific problems. Requires the student to write and run several programs. Offered alternate years. Lab fee required.

CSI 171 - PASCAL.**Cr. 3 hrs**

Covers the high level programming language PASCAL. Emphasis is placed on logically structured, well-documented computer programs using algorithms and data structures. Lab fee required.

CSI 181 - Programming in C.**Cr. 3 hrs**

Introduces structured programming and software engineering in C. The course emphasizes the systematic development of algorithms and programs, programming style, techniques for testing, debugging, and documenting. File structures, software design principles and practices are discussed. Prerequisite: MTH 136. Lab fee required.

CSI 199 - Special Problems.**Cr. 1-3 hrs**

Prerequisite: permission of instructor.

CSI 230 - Project Design in C++**Cr. 3 hrs**

Utilizes a seminar approach to involve students throughout the semester with real world projects. Object-oriented programming in the C++ language is used for implementation of the projects. Students experience basic computer graphics design. Formal project presentations are required. Prerequisite: C Programming or consent of instructor.

DIVISION OF SOCIAL SCIENCE AND BUSINESS ADMINISTRATION

History**HIS 101-102 - Development of Western Civilization.****Cr. 3-3 hrs**

Studies the social, economic, political, philosophical, and aesthetic development of humans from antiquity to the end of the Medieval period. Second semester studies human history from 1500 AD to modern times. This course sequence attempts to have students understand the parallels between past and contemporary history to better comprehend the political and social realities of the contemporary world situation. Can satisfy the 6-hour history graduation requirement.

HIS 110 - American Military History.**Cr. 3 hrs**

Surveys the development of American military institutions, policies, experiences, and traditions in peace and war from colonial times to the present. Emphasizes the relationship between military and other aspects of American society and the role of the military in the establishment, expansion, preservation, and development of the nation. This course may be taken in place of one of the following: MIL 111, MIL 112, MIL 221, or MIL 222.

HIS 170 - East Asian Civilization.**Cr. 3 hrs**

Introduces non-"Western" culture with special emphasis on China. This course first outlines the great tradition, its development, the impact of the West, the twentieth-century development, and the beginning of the radical changes since World War II. The course considers the influence of China on Japan and the separate development of the nation. There will be a brief consideration of Korean history.

HIS 171 - Modern Southeast Asia.**Cr. 3 hrs**

Considers first the diverse cultural influences on the region using Singapore as the prime example. The histories of colonial Southeast Asia and of Siam are then considered in the context of rising nationalism; finally, the history of the several independent nations are studied, with special consideration of intra-regional institutions. (Prerequisite: HIS 170 and/or permission of the instructor.)

HIS 211-212 - History of the United States.**Cr. 3-3 hrs**

History 211 surveys the political, economic, social, and cultural development of the United States from colonial beginnings through 1877. History 212 studies the history of the United States from the end of Reconstruction to the present. Particular attention is also given various political, social, and economic movements, as well as the place of the U.S. in world affairs. Can satisfy the 6-hour history graduation requirement.

HIS 261 - History of New Mexico.**Cr. 3 hrs**

Surveys the political, economic, social, and cultural development of the state. Special emphasis is placed upon the multi-cultural aspects of the state's development.

HIS 280 - Latin America: An Historical Survey.**Cr. 3 hrs**

Examines the political, economic, social, and cultural development of Latin America from its Indian origins to the present. Special attention is given to the twentieth century interaction of the region with the United States and the rest of the world.

Political Science**POL 111 - United States Politics and Government.
(Satisfies Social Science Requirement)****Cr. 3 hrs**

Analyzes the national constitution, political process, presidency, congress, judiciary, and formation of foreign policy.

**POL 201 - International Relations.
(Satisfies Social Science Requirement)****Cr. 3 hrs**

Introduces the student to world politics and international conflict with consideration of trade and economic transactions as well as treaties, alliances, and international organizations.

**POL 214 - Comparative World Politics.
(Satisfies Social Science Requirement)****Cr. 3 hrs**

Overviews the spectrum of world politics and government. Concepts emphasized include democracy (conservative capitalism and democratic liberalism), socialism, communism, and fascism.

POL 220 - State and Local Politics and Government. Cr. 3 hrs
(Satisfies Social Science Requirement)

Explores the process of conflict resolution at the state and local level. Emphasis is on the changes brought about by urbanization, sub urbanization, the growth of the sunbelt, and changes accompanying the legislative reapportionment of the recent past. The abstract principles of political science are applied to the real world of politics and government in New Mexico.

Psychology

PSY 101 - General Psychology. Cr. 3 hrs
(Satisfies Social Science Requirement)

Studies the physiological, biological, and psychological factors which influence human behavior. Students are introduced to classic theorists and theories which attempt to explain human behavior and personality development. Human emotions, motivation, stress, anxiety, neurotic, and psychotic behavior are studied in this course. Emphasizes effective life adjustment in a complex, paradoxical social environment.

PSY 199 - Special Problems in Psychology. Cr. 3 hrs

Prerequisite: permission of instructor.

PSY 211 - The Psychology of Adjustment. Cr. 3 hrs
(Satisfies Social Science Requirement)

Explores concepts of mental health and illness, adjustment problems and processes. Prerequisite: PSY 101.

PSY 222 - Developmental Psychology Cr. 3 hrs
(Satisfies Social Science Requirement)

Psychological, biological, and social aspects of human development. Special emphasis is given to the physical, cognitive, personality, social and moral characteristics of infancy, childhood, adolescence, and adulthood. Prerequisite: PSY 101 or permission of instructor.

Sociology

SOC 101 - Introduction to Sociology. Cr. 3 hrs
(Satisfies Social Science Requirement)

Studies the nature and structure of human societies. Stresses sociological methodology, terminology, key concepts, such as culture, socialization, social stratification, collective behavior and social institutions. Designed to give the student a sociological understanding of contemporary American society in a rapidly changing world.

SOC 201 - Contemporary Social Problems. Cr. 3 hrs
(Satisfies Social Science Requirement)

Analyzes and studies contemporary social problems, their causes, possible solutions, and how they affect human behavior. The problem areas of crime, population, the ecological crises, racism, alienation, poverty, urbanization, and mass media are studied from the various sociological models or social problems. Prerequisite: SOC 101 or permission of instructor.

SOC 210 - Contemporary Marriage and Family. **Cr. 3 hrs**
(Satisfies Social Science Requirement)

Studies the nature and the forces that are influencing contemporary family life. Many of the aspects of marriage covered are: male and female role socialization, courtship, mate selection, legal aspects, practical economic considerations, sexual development and adjustment, conflict and adjustment in marriage, divorce, child rearing, and the nature of love. Prerequisite: SOC 101 or permission of instructor.

SOC 299 - Special Studies in Sociology. **Cr. 1-3 hrs**

Prerequisite: permission of instructor.

Philosophy

PHL 111 - Introduction to Philosophy. **Cr. 1-3 hrs**
(Satisfies Humanities Requirement)

Considers philosophical problems of lasting significance. Includes critical study of works of important philosophers and representative philosophical areas, with emphasis on the process of formal analysis.

PHL 120 - World Religions. **Cr. 3 hrs**
(Satisfies Humanities Requirement)

Surveys the great world religions with a rational analysis of the concepts of God, creation, man, scripture and ethics presented. Religious movements to be discussed include: Islamic, Hinduism, Buddhism, Taoism, Confucianism, Judaism and Christianity.

PHL 181 - Critical Thinking **Cr. 3 hrs**
(Satisfies Humanities Requirement)

Studies informal logic and critical thinking, using writing and persuasive speaking to put theory into practice.

PHL 201 - Ethics. **Cr. 3 hrs**
(Satisfies Humanities Requirement)

Introduces issues arising in the study of moral philosophy, the development of moral theory and its application to contemporary problems. Special consideration is given to the language and logic of arguments (metaethics).

PHL 202 - Logic. **Cr. 3 hrs**
(Satisfies Humanities Requirement)

Introduces both deduction and induction. In the case of the former, consideration is given to both categorical and propositional logic. In the case of latter, consideration is given to analogy, causality and Mill's Methods, probability, statistical reasoning, and hypothetical generalization. Informal fallacies will be considered as well.

PHL 299 - Special Studies in Philosophy. **Cr. 1-3 hrs**

Prerequisite: permission of instructor.

Geography

GEO 122 - Economic Geography. **Cr. 3 hrs**
(Satisfies Social Science Requirement)

Concentrates on economic patterns. The course introduces several theories of economic activity: general theory of land use, agricultural location theory, plant location theory, central place theory; cultural-economic relationships are stressed. Recommended for Business majors. No prerequisite.

GEO 150 - Humans and the Environment. **Cr. 3 hrs**
(Satisfies Social Science Requirement)

Studies the natural environment and its transformation by human activities. An interdisciplinary study, combining principles and information from the natural sciences (Physical Geography), and from Human Geography to present a general understanding of how nature functions and how humans are a modifying force. No prerequisite.

GEO 250 - Geography of South America. **Cr. 3 hrs**
(Satisfies Social Science Requirement)

Surveys the principal geographic regions of South America. The physical and cultural landscapes are emphasized along with contemporary social, political, and economic issues. Prerequisite: GEO 122, 150 or permission of instructor.

Anthropology

ANT 150 - Introduction to Cultural Anthropology. **Cr. 3 hrs**
(Satisfies Social Science Requirement)

Considers the origin and development of culture, with emphasis on the study of economics, kinship, politics, religion, and folklore.

Business Administration

BUS 101 - Beginning Keyboarding. **Cr. 3 hrs**

Introduces the keyboard and principle components of the word processing application on the microcomputer. Emphasis is on typing using the touch typing method through typing letters, classroom assignments and term papers. It is a self-paced course. Lab fee required.

BUS 102 - Intermediate Keyboarding. **Cr. 3 hrs**

Continuation of BUS 101. Use of the microcomputer in the presentation of business information and formal business correspondence. Emphasis on grammar usage, improving accuracy and speed, as well as efficiency in the use of time. Lab fee required. Prerequisite: "B" or better in BUS 101 or equivalent, and approval of the keyboarding instructor.

BUS 111 - Introduction to Business. **Cr. 3 hrs**

Surveys the entire field of business, intended for first-year college students. Concepts of business organization, structure, and decision-making processes. Explores areas of specialization and career opportunities in the business world.

CSI 117 - Computer Concepts.**Cr. 3 hrs**

Studies the impact of computers on society, including the development of information processing and program development. Microcomputers are used for the teaching of various productivity applications such as word processing, database management, spreadsheets, desktop publishing and the Internet. Lab fee required.

BUS 199 - Special Problems in Computer Concepts.**Cr. 3 hrs**

Studies the use of the power of the computer. Topics include stored program concepts, peripheral devices, flow charting and an introduction to the BASIC computer language with emphasis on problem solving applications in the business environment.

BUS 201 - Principles of Management.**Cr. 3 hrs**

Presents managerial functions as they apply to business. Planning, organizing, staffing, directing, and controlling the functions of management are examined in depth.

BUS 202 - Business Law.**Cr. 3 hrs**

Investigates the basic principles of tort law and their application to business problems. Includes: court system, legal procedures, law of contracts, agency, employment, negotiable instruments, personal property, and sale of goods.

BUS 204 - Business Writing.**Cr. 3 hrs**

Explores the theory and practice of business writing emphasizing style, structure, and format in letters, memoranda, resumes, and reports. Students successfully completing this course may not enroll in ENG 218. Prerequisite: ENG 101. This course can satisfy three of the six semester hour core English requirement.

BUS 213 - Principles of Accounting I.**Cr. 3 hrs**

Introduces fundamental accounting principles and procedures. Examines present accounting theory and practices with applications to the sole proprietorship.

BUS 214 - Principles of Accounting II.**Cr. 3 hrs**

Continues BA 213. Application of theory and practice to partnership and corporations, manufacturing operations, cost determination, financial statement analysis and Federal tax considerations. Prerequisite: BUS 213.

**ECN 211 - Principles and Problems of Macroeconomics.
(Satisfies Social Science Requirement)****Cr. 3 hrs**

Describes the economic system governing the productive apparatus; while identifying underlying social and economic goals, measuring and determining national income, employment, and inflation; and introducing fiscal and monetary policy analysis. No prerequisite.

**ECN 212 - Principles and Problems of Microeconomics.
(Satisfies Social Science Requirement)****Cr. 3 hrs**

Introduces microeconomic theory. Emphasizes consumer behavior, production decisions, theories of value, price determination, and demand and supply relationships in the marketplace. No prerequisite.

Criminal Justice

CJU 101 - Introduction to Criminal Justice.

Cr. 3 hrs

Reviews and examines the history and contemporary issues in all aspects of the criminal justice system. Areas examined include crime causation, constitutional law, administration of justice, policing and police issues, court procedures and certain elements involving corrections. **NOTE: CJU 101 or instructor's permission is prerequisite for all higher level CJU courses. (Does not satisfy social science or behavioral science requirement.)**

CJU 102 - Criminal Investigation.

Cr. 3 hrs

Introduces the student to the principles of scientific crime detection, identification and management of evidence, interviewing, report writing and crime scene management. Begins with an historical overview of criminal investigation and examines specific methods of investigation for most felonious offenses. Prerequisite: CJU 101 or instructor's permission. **(Does not satisfy social science or behavioral science requirement.)**

CJU 201 - Corrections.

Cr. 3 hrs

Introduces the student to an overview of the correctional system. Begins with an historical review and includes an analysis of contemporary correctional systems. Includes sentencing, probation and parole, incarceration, prison issues, and community corrections. Prerequisite: CJU 101 or instructor's permission. **(Does not satisfy social science or behavioral science requirement.)**

CJU 202 - American Policing.

Cr. 3 hrs

A review and analysis of contemporary methods of policing and current issues and problems associated with law enforcement at all levels of government. Subjects will include: community policing, police ethics, police supervision, specialized policing, and job testing and interviewing. Prerequisite: CJU 101 or instructor's permission. **(Does not satisfy social science or behavioral science requirement.)**

DIVISION OF ACADEMIC ADVISING AND COLLEGE PLACEMENT

RDG 111 - Analytical Reading.

Cr. 1 hr

Emphasizes reading improvement, including basic and advanced methods for textbooks. All reading techniques and skills are developed to achieve flexibility, efficiency, and speed. Particular emphasis is placed on reading for critical evaluation. Grade: S or U for transcript, not included in GPA. Extra fee.

RDG 199 - ACT/SAT Review.

Cr. 0 hr

Prepares students taking the Scholastic Aptitude Test or the American College Test. Program is designed to gain facility and practice in taking such testing processes. Covers verbal areas of synonyms, antonyms, analogies, vocabulary, syntax, and grammar as well as reading in social sciences and natural science. Includes a complete series of problems in mathematics, including algebra and geometry. Grade: S or U for transcript, not included in GPA. Extra fee.

DIVISION OF HEALTH, PHYSICAL EDUCATION AND RECREATION

Physical Education Activity Courses.

Cr. 1 hr each

Stresses individual sports with carry-over value for a lifetime.

No.	Course	No.	Course
104	Racquet Sports	197	Fencing
105	Beginning Golf	208	Advanced Free Weights
106	Beginning Tennis	209	Advanced Free Weights
107	Beginning Swimming	210	Backpacking
108	Weight Training	211	Advanced Golf
109	Weight Training	212	Advanced Swim/Life Guard-Fall
112	Nautilus Training	213	Advanced Tennis
121	Bowling	234	Water Safety Instruction Spring
			(Cr. 3 hrs)

PROFESSIONAL PREPARATION OF PHYSICAL EDUCATION AND RECREATION OFFERINGS

Designed for the prospective Physical Education/Recreation major or minor.

PHE 229 - Fundamentals of Athletic Training.

Cr. 3 hrs

Covers the diagnosis and treatment of athletic injuries with training techniques and uses of support materials to prevent athletic injuries, the diagnosis and treatment of these injuries, stressing use of supporting apparatus, hydrotherapy, physiotherapy, bandaging, and massage.

PHE 232 - Introduction to Recreation.

Cr. 3 hrs

Gives the fundamentals involved in the development of the field of recreation, designed to provide students with a knowledge of Federal, State, and local recreation programs and practices in the activities included.

PHE 234 - Water Safety Instruction.

Cr. 3 hrs

Gives the student the skills and knowledge necessary to teach Red Cross Swimming courses. Students who satisfactorily complete the course are certified as Red Cross Water Swimming Instructors. The course credit includes one hour activity PE, plus two hours academic credit. All students must satisfactorily pass prerequisite water test. Satisfies one hour for PE activity.

PHE 264 - Foundations in Physical Education & Sport.

Cr. 3 hrs

Provides a broad overview of the value of physical education. Topics discussed are career opportunities, methods and evaluations of the physical education program, including history, aims and objectives.

MILITARY SCIENCE

MIL 111-112-Military Science I.

Cr. 1-1 hr

Introduces the organization and mission of the U.S. Army, first aid, map reading, communication, customs and courtesies of the service.

MIL 221-222 - Military Science II.

Cr. 2-2 hrs

Provides instruction in leadership, small unit tactics, history of the U.S. Army, military instruction, and the threat.

MIL 131-132 - Military Science III.

Cr. 3-3 hrs

Explores leadership most specifically as it pertains to methods of instruction, map reading, small unit tactics, and communications.

MIL 241 - Military Science IV.

Cr. 3 hrs

Surveys various dimensions of leadership to include; ethics and professionalism, task force tactics, training management, threat army, drill, and ceremonies.

MIL 242 - Military Science IV.

Cr. 3 hrs

Develops written and oral communication, military justice and international law, command and staff functions, professional knowledge, drill, and ceremonies.

HIS 110 - American Military History.

Cr. 3 hrs

Surveys the development of American military institutions, policies, experiences, and traditions in peace and war from colonial times to the present. Emphasizes the relationship between military and other aspects of American society and the role of the military in the establishment, expansion, preservation, and development of the nation. This course may be taken in place of one of the following: MIL 111, MIL 112, MIL 221, or MIL 222.

HIGH SCHOOL COURSES

The NMMI high school is accredited by the North Central Association as a college preparatory high school. Thus with few exceptions, NMMI high school courses are college preparatory in nature. To better reflect the college preparatory nature of the high school classes, the following course definitions were adopted effective school year 1997-98:

NMMI College Preparatory Courses (CP): NMMI high school courses (primarily 1/2 credit courses) which meet the NMMI high school graduation requirements for their department and are approved as college preparatory by the Curriculum and Standards Committee and NMMI college courses which are taken for high school credit and are approved for CP designation by the Curriculum and Standards Committee

NMMI Honors Courses (H): NMMI high school courses (1/2 credit) which exceed the NMMI high school graduation requirements in their particular division and which have been so designated by Curriculum and Standards and NMMI college courses which are taken for high school credit and are approved for H designation by the Curriculum and Standards Committee

Advanced Placement Courses (AP): NMMI college courses (or high school courses) which meet the nationally recognized Advanced Placement guidelines of the College Board and which have been so designated by Curriculum and Standards

NMMI does not "weight" either Honors or Advanced Placement grades.

DIVISION OF HUMANITIES

English

ENG 001-003 English as a Second Language

Cr. 1/2-1/2 unit

(ESL) Grammar/Oral Expression, and Composition.

Provides an intensive summer course in listening, reading, speaking and writing in English for international students. Multiple class sessions daily feature drills and practical study in grammar, composition, and oral English.

ENG 011 - English 1A. (CP)

Cr. 1/2 unit

Improves and develops the student's skills in reading, writing, listening, speaking and critical thinking through the study of the language and its structure, composition, and literature. Includes the study of vocabulary, spelling, grammar, and composition in addition to reading from the literature book and two outside readings. Emphasizes the expression of ideas through oral discussion and writing.

ENG 012 - English 1B. (CP)

Cr. 1/2 unit

Continues English 1A. Improves and develops the student skills in reading, writing, listening, speaking, and critical thinking through the study of the language and its structure, composition, and literature. Includes the study of vocabulary, spelling, grammar, and composition in addition to readings from the literature book and two outside sources. Emphasizes the expression of ideas through oral discussion and writing.

ENG 021 - English 2A. (CP)**Cr. 1/2 unit**

Provides the first half of an integrated program with emphasis on specific writing assignments and development of communication skills, vocabulary development, extensive writing practice.

ENG 022 - English 2B. (CP)**Cr. 1/2 unit**

Continues English 2A with emphasis on thematic approach to literature, critical writing, continued writing practice.

ENG 031 - English 3A. (CP)**Cr. 1/2 unit**

Provides the first half of an integrated program with specific emphasis on the development of the whole composition, library work, American literature, vocabulary development.

ENG 032 - English 3B. (CP)**Cr. 1/2 unit**

Continues English 3A with emphasis on American literary heritage and critical analysis of literary works, continued writing practice.

ENG 041 - English 4A. (CP)**Cr. 1/2 unit**

Offers an integrated program with specific emphasis on English literature, language and logic, preparation for college entrance exams, refinement of writing skills through extensive writing practice, documented library paper, vocabulary development.

ENG 042 - English 4B. (CP)**Cr. 1/2 unit**

Continues English 4A with specific emphasis on English literature, a critical paper, continued writing practice.

ENG 051-052 - American Literature/History. (H)**Cr. 1/2-1/2 unit**

Integrates the studies of American Literature and U.S. History. An interdisciplinary course which chronologically studies American History and representative literature focusing on the themes of time, place, and presence. ENG 051-052 and HIS 051-052 meet the requirements for ENG 031-032 and HIS 021-022 respectively.

ENG 099 - English Trailer.**Cr. 1/2 unit**

Designed as an ungraded course of makeup for students who are lacking a semester of high school English. A student may take this course only twice.

ENG 025 - Myths and Folktales of the World. (CP)**Cr. 1/2 unit**

A comparative study of myths and folktales from many cultures, with emphasis on critical thinking and on finding multicultural connections. Requirements include two narrative essays and one research project involving an oral presentation. Satisfies a Communication requirement. A highschool elective.

COM 031 - Speech. (CP)**Cr. 1/2 unit**

Concentrates on the basic principles of speech, practical speech activities and group discussion.

COM 032 - Journalism/Mass Media. (CP)**Cr. 1/2 unit**

Studies history, operation, and impact of various forms of mass media and popular culture: newspapers, magazines, radio, television, motion pictures, and advertising. Students will consider ethical and legal aspects of popular communication.

COM 041 - Business Communication. (CP)**Cr. 1/2 unit**

Emphasizes theory and practice of writing in technical fields. Emphasis on efficient writing processes and effective written products, including correspondence, resumes, and reports. Students successfully completing this course may not enroll in BUS 041.

COM 048/049 - Practicum in Yearbook Production.**Cr. 1/4 unit**

Produces through a workshop the school annual, The Bronco. May be repeated for a total of 1/2 unit. Prerequisite: permission of the instructor.

COM 046/047 - Television Production Internship.**Cr. 1/4-1/2 unit**

Introduces the theories and practices of television production, including substantial hand-on experience. May be repeated up to a total of 1/2 unit. Prerequisite: Instructor's permission.

COM 051-052 - Classical Influences on English (CP)**Cr. 1/2-1/2 unit**

Enhances English vocabulary and grammar through formal study of the Latin language and additional study of Greek roots, prefixes. Emphasizes language study for test preparation for sophomores and juniors (PSAT/NMSQT, SAT, ACT).

COM 068-069 - Introduction to Drama (CP)**Cr. 1/2 unit**

Provides a Theatre Arts survey of the development of drama from the Greeks to the Contemporaries and basic aspects of acting, such as voice, movement and character interpretation. Satisfies the high school communications requirement.

RDG 052-053 - Reading/Study Skills.**Cr. 1/4-1/4 unit**

Required for students whose placement test scores fall below two grade levels. One or two semesters, depending on progress, stress on basic reading skills, emphasis on study methods.

Modern Languages

For credit in high school foreign language courses offered at NMMI, cadets may substitute departmental challenge exams with scores of "C" or higher, or they may substitute Foreign Language Subject Matter CLEP Tests (Level 1 with a mean scale score of "C" or higher for foreign language years 1 and 2 - and Level 2 with a mean scale score of "C" or higher for foreign language years 3 and 4.) Those successfully completing a departmental challenge or the appropriate CLEP test will be awarded a grade of "P." Such credit will not affect grade point averages nor will it satisfy minimum course load requirements. High school foreign students may transfer their secondary level native language courses and be awarded up to 2.0 units of high school foreign language credit.

Language Laboratory

Use of laboratory equipment and software is integrated into each high school language course. A lab fee will be charged.

GER 011-012 - German 1A and 1B. (CP) Cr. 1/2-1/2 unit

Stresses the acquisition of basic skills, listening, speaking, reading, and writing. The essentials of grammar are explained and practiced.

GER 021-022 - German 2A and 2B. (CP) Cr. 1/2-1/2 unit

Continues the study of grammar and basic skills. Introduces the development of skill in composition and conversation.

GER 031-032 - German 3A and 3B. (H) Cr. 1/2-1/2 unit

Stresses intermediate reading and composition. Readings by authors in German serve as a basis for the study of culture and conversation.

GER 041-042 - German 4A and 4B. (AP) Cr. 1/2-1/2 unit

Offers reading and discussion of current events, geography, history, and German literature serve as the basis for discussion. Oral and written reports are required. Grammar is reviewed as necessary.

SPN 011-012 - Spanish 1A and 1B. (CP) Cr. 1/2-1/2 unit

Stresses the acquisition of basic skills, listening, speaking, reading, and writing. The essentials of grammar are explained and practiced.

SPN 021-022 - Spanish 2A and 2B. (CP) Cr. 1/2-1/2 unit

Continues the study of grammar and basic skills. Introduces the development of skill in composition and conversation.

SPN 031-032 - Spanish 3A and 3B. (H) Cr. 1/2-1/2 unit

Stresses advanced grammar, reading and composition. Short stories by Spanish and Spanish-American authors serve as a basis for the study of culture and conversation.

SPN 033-034 - Spanish 3A and 3B. (H) Cr. 1/2-1/2 unit
Spanish for Spanish Speakers

Emphasizes vocabulary, oral expression, grammar, reading comprehension and composition for advanced speakers of Spanish (both native and non-native speakers). This third year high school language is taught in Spanish. Prerequisites: SPN 011-012 and SPN 021-022 or their equivalents.

SPN 041-042 - Spanish 4A and 4B. (AP) Cr. 1/2-1/2 unit

Continues the study of advanced grammar and language. Promotes knowledge and understanding of the Spanish speaking world through its language, geography, civilization, culture and literature.

FRN 011-012 - French 1A and 1B. (CP) Cr. 1/2-1/2 unit

Stresses the acquisition of basic skills, listening, speaking, reading, and writing. The essentials of grammar are explained and practiced.

FRN 021-022 - French 2A and 2B. (CP)**Cr. 1/2-1/2 unit**

Continues the study of grammar and basic skills. Introduces the development of skill in composition and conversation.

Art**ART 011 - Art 1A. (CP)****Cr. 1/2 unit**

Introduces two dimensional art with an emphasis on drawing techniques. Still lives, landscapes and perspective will be covered. No prerequisite. Course is offered Fall and Spring semester.

ART 012 - Art 1B. (CP)**Cr. 1/2 unit**

Continues ART 011. Perspective, lettering, color theory, and the grid system will be covered. Various subjects, both natural and man-made, will be drawn and painted. Prerequisite ART 011 or permission of instructor. Spring Semester.

ART 021 - Art 2A. Art Appreciation. (H)**Cr. 1/2 unit**

Promotes a deeper appreciation of art not only by studying the historical development of Art in Western Culture but also by getting hands on experience in both drawing and painting to utilize both the theoretical concepts and the historical techniques studied in the course. This includes the history of various painting techniques, color theory, color mixing, control of media, the grid system and both glaze and impasto techniques. A strong emphasis is placed on developing painting techniques. Prerequisite: ART 011. Fall semester.

ART 022 - Art 2B. Art Appreciation. (H)**Cr. 1/2 unit**

Continues Art 021. Various subjects are painted in oils. An emphasis is placed on the historic development of figure art and portrait art. These are also painted in oils. Prerequisite: ART 021. Spring semester.

Music**MUS 011-012 - Band. (CP)****Cr. 1/4 unit
per semester**

Designed to provide a marching and concert band performance experience. The marching band aspect begins in August and continues until the football season is completed. Emphasis on performance in a concert setting begins in November and continues through the remainder of the academic year. Admission is gained through audition or invitation of the Band Master. Can be repeated for credit.

MUS 013-014 - Jazz Band.**Cr. 1/4 unit
per semester**

Affords opportunities to all qualified students who are interested in jazz, popular, and "big band" music. Admission is gained by audition or invitation of the Band Master.

MUS 015-016 - Choir. (CP)**Cr. 1/4 unit
per semester**

Affords opportunities to all students who are interested in singing and performing vocal music of numerous periods and styles. Admission is gained by audition or invitation of the choral director.

MUS 017-018 - Chapel Choir.**Cr. 1/4 unit
per semester**

Affords opportunities to all students who are interested in singing and performing sacred music. Admission is gained by audition or invitation of the choral director.

MUS 010 - Applied Music Lessons.**Cr. 1/4 unit
per semester**

Provides private music instruction on piano, voice, and various instruments. Prerequisite: Permission of instructor.

MUS 019 - Vocal Ensemble**Cr. 1/4 unit
per semester**

Provides opportunities for those students who are interested in small vocal ensemble participation and its related genres (jazz, popular, madrigal, barbershop, etc.) Admission is gained by audition or invitation of the Choral director. (Can be repeated.)

MUS 031 - Introduction to Music. (CP)**Cr. 1/2 unit
per semester**

Offers high school students an opportunity to explore the basic elements of music, composers, literature, and vocal and instrumental music from antiquity to the present day. A background in music is not a prerequisite for this course as it will be directed toward the non-musician.

Humanities Honors (H) Courses

Courses designated (H) in the listing above are high school Honors courses. In addition, some, but not all, humanities college courses may be designated as Honors when taken by NMMI high school cadets for high school credit. A listing of these courses is available upon request. (See page --- for definition of NMMI high school honors courses.)

Humanities Advanced Placement (AP) Courses

ART 081-082 - History of Art (AP)

Cr. 1/2-1/2 unit

GER 081-082 - German Language (AP)

Cr. 1/2-1/2 unit

MUS 082 - Music Theory (AP)

Cr. 1/2 unit

SPN 081-082 - Spanish Language (AP)

Cr. 1/2-1/2 unit

(See page 55 for definition of NMMI high school Advanced Placement courses.)

DIVISION OF MATHEMATICS AND NATURAL SCIENCES**Biology****BIO 021-022 - Biology. (CP)****Cr. 1/2-1/2 unit**

Surveys the five kingdoms of organisms, with emphasis on human biology. Molecular biology, nature of scientific data, and bioterminology are emphasized. Laboratory work includes the metric system, compound microscope, plant and animal dissections, and teacher demonstrations. Lab fee required.

Physics

PHY 031-032 - Physics. (CP)

Cr. 1/2-1/2 unit

Introduces the fundamental physical concepts of time, space, and matter, the development of the wave nature of light, the study of the dynamics of motion and electricity in a year sequence course. Includes demonstrations and outside reference readings. Lab fee required. Prerequisite: MTH 021-022 and prefer MTH 033-034.

Earth Science

ESC 031-032 - Earth Science. (CP)

Cr. 1/2-1/2 unit

Involves a study of physical processes of the earth and universe in a year's course. The Fall semester is a survey of astronomy, meteorology, and oceanography. The Spring semester is a survey of geology with extensive laboratory work in geologic processes. Lab fee required.

Chemistry

CHM 031-032 - Chemistry. (CP)

Cr. 1/2-1/2 unit

Helps the student see how chemical principles are developed from experimental observations and data. Concepts are first introduced in simplest terms and slowly developed until the student can deal with their quantitative aspects. Because of its scope and in-depth development of concepts, the course is ideally designed for college preparatory students and is a year sequence course. Lab fee required. Prerequisite: MTH 021-022 with a minimum grade of "C."

Mathematics

MTH 015-016 - Pre-Algebra A and B.

Cr. 1/2-1/2 elective unit

Covers operations on whole numbers, decimals, fractions, signed numbers, percents, ratios, word-problems, perimeter, area, volume, algebraic phrases, exponentials, algebraic equations. For elective credit only.

MTH 017 - Algebra 1/2.

Cr. 1/2 elective unit

Covers in an accelerated course of one semester the topics from MTH 015-016. Students who have completed MTH 016 should not enroll in this course. For elective credit only.

MTH 021-022 - Algebra IA and IB. (CP)

Cr. 1/2-1/2 unit

Covers letters representing quantities, positive and negative numbers, percentages, word problems, polynomials, rational expressions, factoring, equations, lines, graphing, functions, radical and exponential forms, scientific notation, and the quadratic function.

MTH 033-034 - Algebra IIA and IIB. (CP)

Cr. 1/2-1/2 unit

Reviews first-year algebra. Extends to numerical and literal equations, area, volume, surface area, uniform motion, complex numbers, similar triangles, right triangle trigonometry, applications to science-related problems, variation, graphs. Emphasizes systems of problem solving, concepts, and appropriate skills. Prerequisite: Successful completion of MTH 021-022.

MTH 037-038 - Geometry A and B. (CP)**Cr. 1/2-1/2 unit**

Covers geometric forms and patterns in "real life" applications. Extends to observations for inductive reasoning and proofs. Geometric constructions and applications of geometry are introduced prior to proving the mathematics of geometry. This study of geometric building blocks includes area, volume, similarity, the Pythagorean Theorem and logic, with practical applications. Prerequisite: MTH 021-022.

MTH 042 - Trigonometry. (CP)**Cr. 1/2 unit**

Considers functions of acute angles, logarithms, solutions of right triangles, graphing of functions, identities, general triangles, applications of trigonometry to algebra. Stresses applied problems. Prerequisite: MTH 033-034.

MTH 043-044 - Geometry-Trigonometry-Algebra III A and B. (H)**Cr. 1/2-1/2 unit**

Continues the development in Algebra I and II. Normal geometric concepts are studied, including column and paragraph proofs. Logarithms are covered extensively with emphasis on the algebra of logarithms. Emphasizes all phases of trigonometry including trigonometric equations, identities, and graphs. Other topics include matrices, determinants, arithmetic and geometric progressions, conic sections, roots of polynomial equations, and curve sketching. Prerequisite: MTH 033-034.

MTH 061 - Calculus A. (H)**Cr. 1/2 unit**

Covers limits, derivatives of algebraic and trigonometric functions, related rates, optimization, curve sketching, anti derivatives, the definite and indefinite integral, area, volumes of revolution, arc length, surface area. Prerequisite: MTH 043-044.

MTH 062 - Calculus B. (H)**Cr. 1/2 unit**

Covers applications of integration, logarithms and exponential functions, inverse trigonometric functions, hyperbolic functions, techniques of integration, infinite series, power and Taylor series. Prerequisite: Minimum grade of "C" in MTH 061.

MEN 051 - Technical Drawing. (CP)**Cr. 1/2 unit**

Introduces basic engineering graphical principles and applications. Topics include technical drawing and design, geometrical construction, drawing conventions, free hand sketching, orthographic projection, and descriptive geometry. The student is required to learn AUTOCAD. Does not meet math requirements. Lab fee required. Prerequisite: MTH 023-024 and Computer Literacy.

Math/Science Honors (H) Courses

Courses designated (H) in the listing above are high school Honors courses. In addition, some, but not all, math/science college courses may be designated as Honors when taken by NMMI high school cadets for high school credit. A listing of these courses is available upon request. (See page 55 for definition of NMMI high school Honors courses.)

Math/Science Advanced Placement (AP) Courses

BIO 081-082 - Biology (AP)	Cr. 1/2-1/2 unit
CHM 081-082 - Chemistry (AP)	Cr. 1/2-1/2 unit
BIO 083 - Environmental Science (AP)	Cr. 1/2 unit
MTH 081-082 - Calculus BC (AP)	Cr. 1/2-1/2 unit
PHY 081-082 - Physics B (AP)	Cr. 1/2-1/2 unit
PHY 083 - Physics C (AP)	Cr. 1/2 unit
MTH 083 - Statistics (AP)	Cr. 1/2 unit

(See page 55 for definition of NMMI Advanced Placement courses.)

DIVISION OF SOCIAL SCIENCE AND BUSINESS ADMINISTRATION**Social Science**

HIS 011-012 - World History. (CP) **Cr. 1/2-1/2 unit**

Surveys the economic, social, and political events and trends from ancient times to the seventeenth century. Second semester, seventeenth century to the present time.

HIS 021-022 - United States History. (CP) **Cr. 1/2-1/2 unit**

Surveys in depth the political, economic, social, and cultural development of the United States and its role in world affairs from the colonial era to 1865. Second semester, the course surveys United States history from the beginning to Reconstruction to the present.

HIS 031 - History of the Southwest. (CP) **Cr. 1/2 unit**

Surveys the political, economic, social and cultural development of the Southwestern states to include Texas, New Mexico, Arizona, California, Colorado and Utah.

HIS 051-052 - History/American Literature. (H) **Cr. 1/2-1/2 unit**

Integrates the studies of U.S. History and American Literature. An interdisciplinary course which chronologically studies American History and representative literature focusing on the themes of time, place, and presence. HIS 051-052 and ENG 051-052 meet the requirements for HIS 021-022 and ENG 031-032 respectively.

GVT 031 - American Government. (CP) **Cr. 1/2 unit**

Introduces fundamental concepts of American government, political ideals and questions of current interest. Develops understanding to promote participation.

PSY 041 - Psychology. (CP) **Cr. 1/2 unit**

Studies motivation and behavior patterns and the complex influences in our culture. Designed to encourage a scientific examination of human nature.

GEO 021 - Geography and Current History. (CP) Cr. 1/2 unit

Includes a comprehensive study of the physical, cultural, and political geography of the world today, focusing attention upon areas of conflict on the international scene.

SOC 041 - Sociology. (H) Cr. 1/2 unit

Studies the structure and nature of contemporary American society, explains the behavior of humans as group members and includes a familiarization with society's technology, ideology, and social control system.

COM 091 - Current Events I (CP) Cr. 1/2 unit

Provides an opportunity to develop or improve written and communicative skills through the examination of current issues, movements and influential people. Emphasis placed on research, writing, vocabulary, individual presentations and group discussions. Freshmen and Sophomores only. May not be repeated.

COM 092 - Current Events II (CP) Cr. 1/2 unit

Provides an opportunity to develop or improve written and communicative skills through the examination of current issues, movements and influential people. Emphasis placed on research, writing vocabulary, group presentations and discussions/debate. Juniors and Seniors only. Priority given to those without COM 091. COM 092 may be repeated with instructor and division chair approval.

Business Administration**BUS 021 - Beginning Keyboarding. (CP) Cr. 1/2 unit**

Introduces the keyboard and principle components of the word processing application on the microcomputer. Emphasis is on the development of typing using the touch typing method through typing letters, classroom assignments and term papers. It is a self-paced course and not for students who have received credits for a similar course. Lab fee required.

BUS 022 - Intermediate Keyboarding. (CP) Cr. 1/2 unit

Continues BUS 021. Use of the microcomputer in the presentation of business information and formal business statements. Emphasis on grammar usage, improving accuracy and speed, as well as efficiency in the use of time. Lab fee required. Prerequisite: "B" or better in BUS 021 or equivalent and approval of the instructor.

BUS 031-032 - Accounting. (CP) Cr. 1/2-1/2 unit

Studies debit and credit as used in the journal and ledger, special journals, worksheets, and financial statements for closing books for a small business, partnership and corporation, bookkeeping principles of budgeting, business law, economics, taxation. A practice set of business papers is required.

BUS 035 - General Business. (CP) Cr. 1/2 unit

Provides a basic understanding of the functions of business organizations within our economic and social environment, specific emphasis upon the handling of one's personal business affairs, and an individual's relationship to the world of work.

BUS 041 - Technical Communication. (CP)**Cr. 1/2 unit**

Introduces the theory and practice of business writing emphasizing style, structure, and format in letters, memoranda, resumes, and reports. Students successfully completing this course may not enroll in COM 041.

CSI 017 - Computer Concepts. (CP)**Cr. 1/2 unit**

Studies the impact of computers on society, including the development of information processing and program development. Microcomputers are used for the teaching of various productivity applications such as word processing, database management, spreadsheets, desktop publishing and the Internet. Lab fee required.

ECN 051 - Economics. (CP)**Cr. 1/2 unit**

Introduces fundamental economic concepts and the study of the five main divisions: consumption, production, exchange, distribution, and governmental functions.

Social Science/Business Administration Honors (H) Courses

Courses designated (H) in the listing above are high school Honors courses. In addition, some, but not all, math/science college courses may be designated as honors when taken by NMMI high school cadets for high school credit. A listing of these courses is available upon request. (See page 55 for definition of NMMI high school Honors courses.)

Social Science/Business Administration Advanced Placement (AP) Courses

HIS 083-083 - United States History (AP)	Cr. 1/2-1/2 unit
ECN 081 - Economics - Macro (AP)	Cr. 1/2 unit
ECN 082 - Economics - Micro (AP)	Cr. 1/2 unit
HIS 081-082 - European History (AP)	Cr. 1/2-1/2 unit
GVT 081 - Government and Politics - U.S. (AP)	Cr. 1/2 unit
GVT 083 - Government and Politics - Comp (AP)	Cr. 1/2 unit
PSY 081 - Psychology (AP)	Cr. 1/2 unit

(See page 55 for definition of NMMI Advanced Placement courses.)

PHYSICAL EDUCATION**PHE 011-060 - Basic Concepts of Physical Education.****Cr. 1/4 unit each**

Stresses the what, why, and how of physical fitness, for Sixth and Fifth Class cadets.

PHE 020 - Health and Fitness

Addresses the development of a healthy life-style through physical fitness exercises and the study of such important topics as: First Aid, circulatory system, sense organs, personal hygiene, personality development, stress management, abuse and dependency, chemical substance abuse (alcohol, drugs, and tobacco), sexually transmitted diseases and other pertinent topics.

PHE 021 - 099 - Exploring Lifetime Sports.**Cr. 1/4 unit each**

Introduces high school cadets to many individual sports with lifetime carry-over value.

No.	Course
023	Swimming
031	Bowling
037	Golf
040	Racquetball/Pickelball
048	Tennis
049	Weight Lifting

LEADERSHIP EDUCATION

Military training, offered through the Junior ROTC Program, is a cooperative effort contractually agreed to by the United States Army and NMMI as a means of providing high school cadets opportunities for leadership development in the interest of national security.

LET 011-012 - Leadership Education 1.**Cr. 1/4-1/4 unit**

Consists of sub-courses in: Introduction to ROTC and the Army, Introduction to Leadership Theory, Drill and Ceremonies, Hygiene and First Aid, Introduction to Maps and Map Reading, Introduction to Techniques of Oral Communications, Marksmanship and Safety, to include the New Mexico Hunter Safety Program, and Introduction to Leadership Development 2.

LET 021-022 - Leadership Education 2.**Cr. 1/4-1/4 unit**

Consists of sub-courses in: Intermediate Leadership, Drill and Ceremonies, Intermediate First Aid, Intermediate Map Reading, Intermediate Techniques of Oral Communications, Intermediate Marksmanship and Safety. Also considered are the United States Army, People, Places, and Times, Service/ROTC Opportunities, the Role of the Army, and Introduction to Leadership Development 3.

LET 031-032 - Leadership Education 3.**Cr. 1/4-1/4 unit**

Consists of sub-courses in: Development of the Army, Service Opportunities, Applied Marksmanship, Psychology of Leadership, Leadership and Small Unit Leaders' Problems, Seminar in Leadership and Management, Applied Methods of Instructions, Applied Map Reading, Leadership Development, and Drill, and Introduction to Leadership Development 4.

LET 041-042 - Leadership Education 4.**Cr. 1/4-1/4 unit**

Offers sub-courses in: Military Occupational Specialty (MOS) Study, Advanced Methods of Instruction, Staff Functions and Procedures, Army and Its Role in National Development, Review of Advanced Map Reading, and Leadership Development and Drill.

DIVISION OF ACADEMIC ADVISING AND COLLEGE PLACEMENT**RDG 051 - Analytical Reading.****Cr. 1/4 unit**

A course in reading improvement, including basic and advanced methods for textbooks. All reading techniques and skills are developed to achieve flexibility, efficiency, and speed. Grade: S or U for transcript, not included in GPA. Extra fee.

SUMMER SCHOOL

ELE 040 - Success with Tests: ACT/SAT Prep.

Cr. 1/2 unit

Employs a number of approaches to develop student capacity to perform more effectively on the ACT/SAT exams. The course will be divided into 2/3 verbal and 1/3 math instruction. Both verbal and math portions will run concurrently.

SCI 099 - Introduction to Physical Science

Cr. 1/4 unit

Introduces students to the basic concepts of the physical sciences. Emphasis will be placed on hands-on techniques utilizing graphing calculators and other appropriate technology.

ROTC PROGRAM

New Mexico Military Institute offers four years of Army Junior ROTC in the high school and a two-year Basic Course or Advanced Course of Senior ROTC in the college. The curriculum of the college programs is administered by the Military Science Department (MSD) as prescribed by the Department of the Army. Credit for each course of instruction is transferable among the institutions offering Army ROTC. All cadets are required to participate in the ROTC program, in drills, parades, reviews, ceremonies, inspections, and practical training exercises germane to the ROTC program.

In addition to Military Science (MS) courses, requirements for the Army commission include completion of an undergraduate course in three separate areas: military history, communication skills and computer literacy. These have to be taken prior to accessing on active duty at the completion of the four-year degree. Military junior colleges are not required to finish all three of these prior to commissioning. The PMS would prefer that ROTC contract cadets finish all three of these here at NMMI if possible. Should scheduling conflicts arise or academic workload be such that taking one of these will head a cadet toward academic failure, then certainly using the exception allowed for MJCs is in order. Military history and computer literacy courses should definitely be taken at NMMI.

ADVANCED COURSE ARMY ROTC

General: This course at New Mexico Military Institute permits a junior college graduate to complete all the requirements for a U.S. Army commission and, unique to the Military Junior College (MJC) program, be commissioned in only two years. The program consists of the following major phases:

Basic ROTC Camp: The ROTC Basic Camp is a five-week camp operated by the U.S. Army at Fort Knox, Kentucky, during the summer preceding entrance at NMMI as a college freshman. Applications for attendance must be made to the PMS prior to April 15 to permit adequate time for processing. Attendance at Basic Camp incurs no obligation, but students are strongly encouraged to enroll in the Advanced Course upon arrival at NMMI.

In accordance with Army regulations and with the specific approval of the PMS, it is possible to waive the Basic Camp requirement for participation in the Advanced Course program based on three or more years of prior accredited JROTC training or for active duty with any of the Armed Forces.

Advanced ROTC Camp: The ROTC Advanced Camp is a five-week camp operated by the U.S. Army at Fort Lewis, Washington. Attendance is scheduled for advanced course cadets during the summer between the student's freshman and sophomore years. Students may also request airborne, air assault, or other Army special courses, to include two/three weeks with an active Army unit for leadership training.

Eligibility: The program is open to all students who meet the following qualifications:

Academics: Have an acceptable score on either the ACT or SAT college entrance exam (ACT composite of 19 and above and/or SAT total of 920 and above) and be a high school graduate with a minimum GPA of 2.00 on the 4.0 scale or equivalent (C average).

Age: Be at least 17 years and able to complete the program before reaching age 30.

Physical: Pass a standard Army or service academy physical examination.

Loyalty: Be an American citizen and pass a National Security Agency check.

Obligation: A cadet who desires to pursue a U.S. Army commission is required to sign a contract which guarantees the student a commission in the Army Reserve, provided he or she satisfactorily completes the prescribed course of ROTC instruction. In turn, the student agrees to serve on active duty as a commissioned officer for four years plus four years with the Army Reserve. The student may also request the option of only three to six months of active duty and the remainder of the eight years with a reserve component. A student does not incur any type of obligation by attending the basic camp, but may make the decision to contract for the ROTC advanced course program before leaving camp or when the student begins the Fall semester at NMMI.

Monetary Considerations: A contract student receives the following allowances: (Current dollar values are available from the NMMI Military Science Department).

Stipend: \$150 per month while enrolled in college during the cadet's freshman and sophomore years at NMMI (nine-month school year). Ten months/year \$1500 total.

Uniform Commutation: Approximately \$1800 males/\$2100 females.

Basic Camp: Transportation is provided or travel expenses are reimbursed; food, clothing, and housing are provided, and the student is paid approximately \$700 for the five-week camp.

Advanced Camp: Transportation is provided or travel expenses are reimbursed; food, clothing, and housing are provided, and the student is paid at the same rate (Approximately \$750) as a cadet at the U.S. Military Academy for the five-week period of camp.

Simultaneous Membership Program (SMP): Cadets who are members of the National Guard or Army Reserve may be eligible for cadet status in pay grade E5 with the National Guard or Army Reserve while in the Advanced Course. These cadets attend monthly drills with their units or another unit at a time that does not interfere with ROTC or Advanced Camp.

Commissioning options: Upon completion of MSIII and MSIV instruction (end of sophomore year), cadets will receive their commissions as second lieutenants in the U.S. Army Reserve. They are then deferred up to three years to obtain their baccalaureate degree. During these three years, they can if they choose affiliate with National Guard or Army Reserve units as second lieutenants (earning time in service benefits and approximately \$5000 per year). They may apply for active duty when they receive their baccalaureate degree.

Baccalaureate Degree: Upon receipt of the baccalaureate degree, a reserve officer from the MJC program may go on active duty for four years or may request duty for training (three to six months) and subsequent reserve force duty. Though granted on a very limited basis, they may also apply for an educational delay to attend graduate school.

Regular Army Commission: Advance ROTC cadets in the upper half of their academic class and in the upper third of their military class, possessing the required outstanding traits of leadership, character, and general military aptitude, may be designated a Distinguished Military Student (DMS). If they retain their rating until obtaining a baccalaureate degree, they must be designated a Distinguished Military Graduate (DMG).

ARMY ROTC BASIC COURSE

College students not qualified for participation in the advanced course program (MSIII, MSIV) will be enrolled in the non-contract ROTC Basic Course (MSI, MSII). This program prepares students for advanced ROTC participation in their final two years of college. Army three- and four-year scholarship winners follow the basic course into the advanced course program. They take MSI and MSII at NMMI and MSIII and MSIV at a college of their choice. These cadets participate at NMMI in classroom instruction and practical field training exercises. Students who have completed the basic course (Basic Camp, Basic Training) and want to continue with ROTC, but not contract, must enroll in MSIII as a non-participating cadet. These cadets attend classroom instruction only. Participants in the USMC platoon leaders course also take the basic course program at NMMI. There is no military obligation incurred by taking the basic course.

JUNIOR ROTC (High School)

All high school cadets participate in the Junior ROTC program. Junior ROTC consists of leadership education courses 1 through 4 which coincide with the year the high school cadet enters the program and not the year the student is in high school.

SERVICE ACADEMIES

The above programs may be taken by Service Academy aspirants while at the same time continuing Service Academy applications. The Army may release contract students from the ROTC program to enter any Service Academy. Senior ROTC cadets (college) are also eligible for nomination to the U.S. Military Academy without regard to quotas. High school cadets at NMMI are eligible to compete for Honor Military School nominations to the principle Service Academies.

ARMY ROTC SCHOLARSHIPS

The U.S. Army has authorized the PMS to process two-year Army ROTC scholarships. Competition for two year scholarships is based upon academic performance, extra-curricular and athletic activities and a telephonic interview conducted by the ROTC recruiting officer. The applicant must complete Basic Camp in order to validate the two-year

scholarship. Additionally, the PMS has scholarships that can be awarded based upon participation in Junior ROTC (PMS discretion) or completion of basic training. The scholarships provide for the payment of all tuition, most books and all fixed school laboratory fees for the scholarship period. Scholarship winners must enroll in MS III and sign a contract (see obligations) if they desire to use their two-year ROTC scholarship.

ATHLETICS

NMMI is aware that physical fitness builds minds as well as bodies. Therefore participation either through education classes, intramural sports, or other sponsored sports is required of all cadets each semester of attendance at NMMI.

Physical Education offers the following activities: tennis, golf, bowling, racquetball, swimming, pickleball, free weights, nautilus. Instruction in senior lifesaving and water safety is also available.

INTRAMURALS

Intramural athletics is a required afternoon program for all cadets. Cadets who participate in seasonal organized sports are excused from intramurals for the duration of the seasonal sport.

VARSITY ATHLETICS

New Mexico Military Institute participates in varsity sports in both the high school and junior college divisions. As members of the National Junior College Athletic Association, the junior college teams compete with other colleges in football, basketball, golf, tennis and baseball.

The high school varsity teams are members of the New Mexico Activities Association and participate at the AAA level of competition. Varsity teams are sponsored in the areas of football, basketball, soccer, volleyball, swimming, golf, tennis, baseball, wrestling.

FINANCIAL CHARGES AND PAYMENT POLICY

1. Each cadet is assigned two financial accounts as follows:
 - a.) **Tuition and Fees** - Tuition, fixed fees, room, board, and laundry (limited to specific number of items each trip) are charged each semester. A yearly charge is made in the first semester for cadet accident insurance. **THE ACCIDENT POLICY IS A MANDATORY PLAN FOR ALL STUDENTS. In addition, PROOF OF MEDICAL INSURANCE IS REQUIRED FOR ALL CADETS. If such proof is not received by August 31, for the Fall Semester and January 31 for the Spring Semester, you will be charged for the yearly NMMI Cadet Health Insurance in addition to the mandatory Accident Insurance.** Both policies are low-cost plans which are not intended to cover all costs.
 - b.) **Cadet Account** - The Cadet Account is intended to be used to meet day-to-day expenses (personal hygiene items and school supplies) and uniform costs. Charges to the cadet account are made by using charge slips issued at matriculation. The following are Authorized On-Campus Uses:

Uniform purchases
 Books and supplies
 Lab fees
 Barracks breakage
 Personal items purchased at the Cadet Store
 Military property shortage
 Diploma
 Dry cleaning
 Excess laundry charges
 Infirmary prescription charges
 Library losses and fines
 State textbook losses.

- c.) Please note that these items may be charged only if the Cadet Account balance is adequate. For those students depending on Financial Aid and/or Scholarships for funding, a limit will be established for spending based on each student's individual award letter. Charges above the limit will not be allowed.
- d.) A monthly statement itemizing all purchases will be forwarded to the parent (copy to cadet) before the tenth of the following month.
- e.) A minimum balance of \$50 is required at all times. You may maintain as large a balance as you desire. Parents who desire may request their cadet to be placed on a "Necessities Only" program. This limits purchases by the cadet to items that are necessary for personal hygiene, school supplies, and uniform items. **CASH WITHDRAWALS FROM THE CADET ACCOUNT ARE NOT PERMITTED.**
- f.) Those uses of the Cadet Account which are NOT ALLOWED are listed below with a recommended means of payment.

Cash withdrawal - Personal checks will be cashed in the Cadet Store

Student activity costs - personal check or cash accepted

Travel expenses - must be arranged by parent and student

Dances - personal check or cash

Doctor-dentist charges - must be arranged by parent and student

Driver's training - personal check at course registration

Golf Course charges - personal check or cash

ACT-SAT - personal check or cash

Photographs - personal check or cash

Long distance telephone - place all calls "collect" or use "Calling Cards," unless utilizing personal phone.

g.) It will be left to the parent and student to determine a suitable method to meet these expenses. Alternatives include local bank accounts, maintaining hometown bank accounts, automatic teller machines (one is located at Hinkle Hall - more information concerning the ATM and a special account is available upon request), mailing check directly to cadets, etc. Money orders may be purchased from the Cashier in the Business Office. The First Security Bank, 1901 N. Main (across from Dairy Queen), is considered an On-Campus Bank and is therefore readily available for any banking needs.

2. **Payment Plan** - There are two plans for paying tuition and fees. The cadet account may not be deferred. Payments should be made payable to NMML. Please write the cadet's name and cadet number in a legible manner on the face of your check. Wire transfers may be sent to Norwest Bank in Roswell, NM, 88201. Wire transfer information is available at the Business Office.

a.) **CASH PLAN:** You pay total tuition and fee charges prior to or at matriculation. This includes all the Tuition and Fee costs plus an amount necessary for the purchase of uniforms and school supplies.

b.) **DEFERRED PAYMENT PLAN:** A fee is charged for this service. Under this plan, a deposit is required for Tuition and Fees as well as the amount needed for uniforms and school supplies. This initial payment is followed by monthly payments.

3. **Credit Cards** - The Business Office, Cadet Store, and Golf Shop will accept VISA/MC, American Express and Discover cards. The credit cards will be accepted for total or partial payment of Tuition and Fees and Cadet Account deposits. The Cadet Store and Golf Shop will accept the cards for purchases. Cash advances are not available.

4. **Financial Responsibility** - At the end of any semester, any student whose accounts have not been paid in full will not be eligible to re-enroll for the subsequent semester. NMMI RESERVES THE RIGHT TO CANCEL THE REGISTRATION OF ANY STUDENT WHO FAILS TO PAY, WHEN DUE ANY INDEBTEDNESS. CREDITS, TRANSCRIPTS, AND DIPLOMAS WILL BE WITHHELD UNTIL ALL FINANCIAL OBLIGATIONS ARE MET.

5. **Scholarship Policy**

a.) All recipients are required to make formal application for scholarship consideration annually. This includes recipients of scholarships with an annual renewal provision in the criteria. All applications should be directed to the Chairperson Scholarship Committee.

b.) Institutional scholarships will be credited to the recipient's tuition account on Friday of the third week of classes. Cadets who have withdrawn from NMMI for any reason prior to Friday of the third week of classes will not receive scholarship funds. If a student withdraws from school for any reason during the first semester, he/she is not entitled to the scholarship if he/she is re-enrolled during the same academic year.

c.) ROTC scholarships are administered under policies provided by the US Army and will be credited to recipients accounts upon receipt.

6. **Refund Policy**

a.) Should a cadet withdraw or be dismissed, the semester tuition and fee charges (other than matriculation and fees imposed as a penalty) will be refunded as follows:

1st five class days	100%
Next five class days	75%
Next ten class days	50%
Next ten class days	25%

b.) There will be no refund for the semester room charge after the first day of classes. Semester board and laundry charges will be pro-rated on a weekly basis. The insurance fee is non-refundable. No refund will be made for uniform items which have been altered, laundry marked or worn. Balances remaining in the Cadet Account will be refunded in full provided a balance is not due for tuition and fees.

c.) **Please allow four (4) to six (6) weeks to process your account.**

THE BOARD OF REGENTS

Edward J. Porter, President...Roswell
 Dr. C. Robert Kemble, Secretary/Treasurer...Albuquerque
 Ralph M. Nix, Jr., Member...Artesia
 Bruce D. Ritter, Member...Roswell
 Nickie A. Vigil-Garcia, Member...Santa Fe

OFFICERS OF THE INSTITUTE

(Year) indicates beginning of Institute service.

ADMINISTRATION

Robert D. Beckel, Lieutenant General, USAF Ret. (1996).....Superintendent
 B.S., United States Air Force Academy
 M.S., George Washington University
 National War College

William E. Gibbs, Colonel, NMMI (1976).....Deputy Superintendent for Academics;
 Academic Dean
 A.B., Ohio State University
 M.A., Marshall University
 Ph.D., Kent State University

Jack R. Fox, Colonel, AUS Ret. (1999).....Deputy Superintendent for Leadership;
 Commandant of Cadets
 B.A., New Mexico State University
 M.Ed., Georgia State University
 USA Command and General Staff College

Judy A. Collins, Colonel, NMMI (1980).....Deputy Superintendent for
 Business Affairs
 B.B.A., Eastern New Mexico University
 M.B.A., Eastern New Mexico University

Charla Featherstone, Colonel, NMMI (1978).....Associate Dean/
 High School Principal
 B.S., Texas Christian University
 M.Ed., Eastern New Mexico University

Peter C. Nacy, Lieutenant Colonel, NMMI (1998).....Director of Admissions
 B.A., University of Missouri
 M.S., Troy State University
 M.Ed., East Central University

William C. Wyles, Colonel, NMMI (1973-1991) (1998).....Deputy Superintendent for
 Institutional Advancement
 A.A., New Mexico Military Institute
 B.S.B.A., University of Arkansas
 M.B.A., Eastern New Mexico University

- Charles D. Wall, NMMI (1997).....Executive Director,
B.A., Southern Methodist University NMMI Foundation
M.A., American University
- Stephen C. McGuffin, Lieutenant Colonel, USA (1996).....Professor of
B.S., Cameron University Military Science
M.S., Lamar University
USA Command and General Staff College
- Kevin Shafer, Lieutenant Colonel, NMMI (1997).....Director of Physical Plant
B.S., Northwestern Missouri State University
- Robert E. Shea, Lieutenant Colonel, NMMI (1975)..... Registrar
B.A., College of the Holy Cross
M.Ed., University of Maryland
- Richard C. Stecklein, Colonel, NMMI (1973).....Director of Athletics
B.A., Southern Colorado University
M.A., Fort Hays State University
- Seth R. Orell, Lieutenant Colonel, USA Ret. (1989)..... Executive Director, NMMI
A.A., New Mexico Military Institute Alumni Association
B.B.A., Southern Methodist University
M.B.A., Syracuse University
USA Command and General Staff College

FACULTY

- Wendell H. Afsprung, Colonel, NMMI (1974).....Professor of English
B.A., University of Cincinnati
M.A., Ph.D., Washington University
- David G. Alexander, Sergeant First Class, USA Ret. (1989).....Instructor of JROTC
- Theodore H. Alley, Master Sergeant, USA Ret. (1985).....Instructor of JROTC
- Gilbert Alvarado, Lieutenant Colonel, NMMI, (1998).....Instructor of
B.S., University of Texas, El Paso Criminal Justice
USA Command and General Staff College
- Floyd Bell, Sergeant First Class, USA Ret. (1995).....Instructor of JROTC
- Mary Beth Atwood, Major, NMMI (1994).....Assistant Professor
B.S., New Mexico State University of Biology,
M.S., New Mexico State University Earth Science
- Elizabeth Boese, Captain, NMMI (1999).....Instructor of English
B.A., Stephen F. Austin State University
- Leanne V. Bratland, Major, NMMI (1994).....Assistant Professor
B.A., Jamestown College of Spanish
M.A., Eastern New Mexico University

- Mary E. Hanson, Major, NMMI (1989).....Assistant Professor of
 B.A., Rice University Physical Sciences
 M.A., Indiana University
- Marla Higginbotham, Lieutenant Colonel, NMMI (1992).....Counselor III,
 B.S., Iowa State University SAC
 M.S., Mankato State University
- W. Theodore Hitchcock, Lieutenant Colonel, USAF Ret. (1993).....Associate
 B.A., LaGrange College Professor of History
 M.S.S., University of Mississippi
 Ph.D., University of Mississippi
- Holly Huber, Captain, NMMI, (1998).....Instructor of Art
 B.F.A./B.A., New Mexico Highlands University
 M.A.Ed., Eastern New Mexico University
- Nathaniel Jones, Sergeant Major, USA (1996).....Detachment Sergeant Major
- David A. Kemnitz, Captain, USA (1996).....Assistant Professor
 B.S., Northern State University of Military Science
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